



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**DR. L.D. BALKHANDE COLLEGE OF ARTS AND  
COMMERCE, PAUNI, DIST-BHANDARA**

**KHAPRI ROAD PAUNI, DIST. BHANDARA (M.S) 441910  
441910**

**[www.balkhandecollege.com](http://www.balkhandecollege.com)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2024**

# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

- Dr.L.D.Balkhande College of Arts and Commerce Pauni is run by Pravarsen Shikshan Sanstha Nagpur
- The college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur since 1982-83.
- The College renamed as Dr.L.D.Balkhande College of Arts and Commerce Pauni.in 2015.
- Introduction of PG courses in Marathi,History,Political Science and Sociology and Commerce in 2023
- All the programmes are directed towards realization of our mission and achieving our objectives.
- The IQAC is functional with well-defined roles, goals and responsibilities since 2015.
- Right from its inception, the society always looked as its work as a mission and not as a business.
- The institution with a vision of serving the society through value-based education has been making a mark in the educational map of this region.
- The institute offers academic programs with innovative curriculum, societal engagement through outreach activities. The Institute has 08 departments and offers 08 UG, 5 PG academic programs.
- The college has comparatively adequate infrastructure, well-qualified faculty, a sizeable central library, good student support system and strong community orientation.
- In the efforts of completion its mission, the college is constantly trying to bring every possible opportunity of learning to this area.
- We are trying to shape the, minds are shaped and good human beings are nurtured.
- IQAC was established in the year 2015 and has been functioning as a catalyst for many processes about quality sustenance and enhancement.

<ul style="list-style-type: none"> <li>• Starting P.G. and new U.G. Courses</li> </ul>	Started PG courses in 1) M.A. Marathi 2) M.A. History 3) M.A. Pol.Sci 4) M.A. Sociology 5) M.Com.
<ul style="list-style-type: none"> <li>• New U.G. Courses</li> </ul>	B.A. Psychology
<ul style="list-style-type: none"> <li>• Construction of Auditorium.</li> </ul>	Auditorium is Prepared.
<ul style="list-style-type: none"> <li>• Construction of extra class rooms.</li> </ul>	Extra 12 Classrooms are constructed.
<ul style="list-style-type: none"> <li>• Preparation of Computer Lab.</li> </ul>	New Computer Lab is prepared.
<ul style="list-style-type: none"> <li>• Beginning of Short term courses.</li> </ul>	Short Term Courses are commenced.
<ul style="list-style-type: none"> <li>• Purchase of library books, journals</li> </ul>	More Books and Reference Books are Purchased.

• Purchase of ICT Equipments.	More ICT Equipmentare purchased.
• Registrations of Alumni Association at Charity Commissioner Office.	Alumni Association is Registered at Charity Commissioner Office.
• New scholarships for students apart from Govt.	Started new scholarships for students apart from Govt.
• Insurance of all admitted students in the Institution.	Started Insuring all admitted students in the Institution.
• Commencement C S R fund for students.	Commenced C S R fund for students.
• Seed Money	For research Promotion

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## Vision

"Apadan Sobhini Payyan"(Knowledge beautifies the man.)

### "Knowledge beautifies a man"

As the College is located in remote and extremely backward area of Maharashtra, at the time of inception of our institution there were no facilities of higher education in our area. The parents were unable to send their offspring to remote for education. Because of the lack of higher education students were suffering from pessimism and unemployment, knowing that knowledge will certainly enhance the social and economic conditions of rural youths, which will beautify their life and make them ready to stand on their own feet, the institute has set the vision as **Knowledge beautifies a man.**

*Knowledge enhances a person's character, intellect, it brings understanding, wisdom. The College tries to beautify our students through following activities.*

#### 1. Efforts of improving Communication Skills.

- Debate, Essay, Calligraphy, Competition on E-mail writing.
- Recitation of Poetry and Drama.

#### 1. Creating confidence through Co-curricular activities.

- Dance
- Singing
- Acting.
- Competitive Examinations.

- Quiz Competitions.

### 1. **Introducing problem-solving abilities.**

- Remedial coaching.
- Unit Test.
- Mid-term exam.
- Extra classes.
- Counseling and mentoring system.

### 1. **Making students more compassionate and understanding towards society.**

- Commemoration of great personalities. (Our national Heroes).
- Cleanliness movements.
- Superstition Eradication Campaign
- Voter's awareness campaign.
- Celebration Yoga Days.
- Days of National Importance.

### 1. **Allowing students to contribute positively to their communities.**

- Help in Corona crisis.
- Different awareness programs through street plays.
- Health checkup camps.
- Music consort (Social Awareness)
- Tobacco Eradication Campaign.
- Field surveys on different topics.

The impact of our vision is that the students began to get quality education near to their village. The different activities conducted for creating awareness among students and villagers made positive impact among them. Thousands of our students are getting respectable status in their villages because of higher education received from our college.

### 1. **Women Empowerment through following activities**

- Seminar on Legal Advice to girls.
- Health awareness.
- Workshop on self-employment.
- Workshop on self-defense.

## **Mission**

Quality education to rural youths that Inspire, Prepare and empower them to succeed the challenging world.

At the time of inception of our institution there were no facilities of higher education in our area, people were wrapped in various superstitions, untimely monsoon and poor conditions in agricultural sector decreased the social, economic and moral standard of rural youths .The visionary management decided to open the higher educational institution so that the positive change may occur in the life of rural youths. Because of poverty and

illiteracy early marriage was the main issue among girl students; with the help of various curricular and co-curricular activities our college inculcates values among students, creating positive change in their life.

*By investing in quality education for young students creates positive change in their communities and beyond.*

**1. The College adopts following strategies to accomplish the goal.**

- Admission on basic of Merit list and reservation to all categories.
- Planning of curriculum.
- Completion of Syllabus.
- Conduction of Bridge courses.
- ICT teaching.

**1. Providing a comprehensive education suitable to the needs of students.**

- Guests Lectures.
- Conduction of Conference and Seminars.
- Assignment projects.
- Google Classrooms.
- Cultural Programs.

**1. Mentorship: Pair young students with experienced mentors, advisors.**

- Helping poor students through CSR fund.
- Insurance of all students
- Insurance of Parents.
- Time to time up-dating of information.
- Govt.Scholarship and Merit Scholarship to meritorious students.

**1. Instilling values that prioritize the well-being of the students and the sustainable development in career.**

- Conducting values among students through NSS camps.
- Study tours.
- Conducting Meditation camps.
- Vaccination camp.
- Workshops on personality development.
- Various schemes for SC and ST students.

**1. Agricultural Exhibition and Workshop on Agricultural Awareness.**

**2. Career Guidance: Employment Fair and skill development programs.**

The impact of our mission is that the students left superstitions and compelled their parents for the same. They began to think rationally. New techniques are used in agricultural product enhancing economic status. Inculcating moral values made them responsible citizens.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### Institutional Strength

1. Committed and dedicated teaching staff with a large number of Ph.Ds and M.Phils.
2. MC has offered the seed money to start research
3. Constitution of various committees involving teaching and non-teaching staff for decentralised administration
4. Periodic staff meeting with teaching and non-teaching staff for the deliberations of day to day activities.
5. Student support systems – scholarships , co-curricular activities, career and guidance cell, placement cell
6. Effective Teaching - Learning process, adoption of ICT in classes by about 75% of teachers, effective coaching for nurturing weaker students by conducting Remedial classes.
7. Many alumni hold key positions in the society.
8. Question bank provided in a few subjects. e – learning content of a few topics uploaded on website.
9. Conduct of conferences / Seminars / Workshops / Literary activities Teachers and students are deputed to participate in conferences / Seminars / Workshops conducted by other institutions.
10. One of the oldest and only granted colleges in the town.
11. Visionary and Committed Management.
12. Implementation of student centric teaching-learning methodologies viz. project based learning,
13. Online courses etc.
14. Transparency, diversity, and inclusiveness in the admission process.
15. Extraordinary achievements in cultural, literary, sports, N.S.S. activities.
16. PG courses have been introduced recently.

### Institutional Weakness

#### Institutional Weakness.

1. No funding for infrastructure from Govt.
2. Higher proportions of students with poor economic background.
3. Limited academic flexibility since we are implementing university curriculum.
4. Low paying capacity of students due to economically poor hinterland.
5. Inadequate girls' hostel and inadequate facilities in girls' hostel.
6. Limited industrial and research institution interaction.

### Institutional Opportunity

#### Institutional Opportunity

- Progressive planning towards Implementation of New Education Policy for providing quality.
- Scope for inter-departmental research activities.
- Increase in number of MOUs/ Industry and Academic Linkages.

- Introduce more skill based and career oriented courses.
- Explore possibility to mobilize funds from Government and Non-Government funding agencies.
- Scope to use modern technology aids in teaching learning programs.
- Establishment of independent research Centre to promote research activities.
- Introduction of some more Add-on courses in different subjects.
- MOU's with industries for add on courses which ensure greater employability.
- Enabling all the class rooms to be ICT ready.
- Develop question bank, e – learning content and upload on the college website for use by slow learners as well as by advanced learners.
- Strengthen the remedial coaching classes with more stringent monitoring mechanisms.
- Conduct more number of invited lectures by eminent people on social values, latest research topics, industry advancements, etc.

### **Institutional Challenge**

### **Institutional Challenge**

1 Impossibility of introducing of market relevant courses.

2 Balancing between academic excellence and social responsibility activities – semester system, an encumbrance to achieving these goals

3 Mobilizing Financial Resources

4 Financial conditions of the students becomes a constraint as the students opt drop out.

5 To encourage the students for better Academic Excellence, Teaching- Learning

6 Process and Participation in Research Activities.

7 Declining enrolment in Arts and Commerce streams.

8 Low fee structure, huge pay related expenses and maintenance of the college poses a hurdle for infrastructure development Lack of staff appointments by Govt.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

- Dr.L.D.Balkhande College is an affiliated college of Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.

- As per the UGC guidelines, the college runs F programs based on the Choice Based Credit System.
- The schedule and duration of all programs are based on the University guidelines.
- The college meticulously plans its academic sessions, thus ensuring timely preparation of academic calendars, timetables and the distribution of workload.
- Periodic assessments of students are undertaken through assignments and tests in a time-bound manner. Syllabus is taught across all programs are based on latest trends and study.
- In addition to the regular programs, the college offered eight add-on courses in the last four years.
- Committees like by the Women Development Cell, National Service Scheme, and Internal complaints Committee against Sexual Harassment instill a climate of security and equality on campus.
- Regular feedback from the students, alumni, and faculty also ensure overall college development.
- The academic year begins with planning sessions to ensure effective curriculum delivery.
- To ensure the completion of syllabus, Daily Diaries are maintained by each faculty and monitored by the Head of the Department.
- Department, Heritage walks, celebration of important days, career guidance lectures and extension activity form a vital part of the academic calendar.
- Special Syllabus for Bridge Course is framed by the department and classes are conducted for essential courses.
- The Faculty serves as question paper setters and paper valuers for all courses of internal exam as well as University exam. Parent-Teacher meetings are conducted to discuss their students' progress.
- Based on the societal demands, the college has introduced post graduate courses in Marathi, Sociology, Political Science, History and Commerce during the past years.
- Add-on courses leading to certificate are also introduced in Tally, Electronics and History, Music departments. Some skill development and value added courses have also been introduced. Thus, the academic flexibility is ensured for those seeking admissions in the college.
- Curriculum Workshops are conducted to discuss the syllabus, preparing the blow-up of the syllabus and question paper pattern for the benefit of teachers of affiliated colleges.
- Question bank has been prepared by most of the departments useful for examination purposes.
- Choice Based Credit System is introduced Semester system is followed as per the scheme of the Nagpur University.

## **Teaching-learning and Evaluation**

### **Teaching-learning and Evaluation**

The institution has transparent admission process catering to students from rural backgrounds many students are from economically disadvantaged sections of society, first generation learners and sports achievers.

- IQAC initiated positive steps for slow and advanced learners like remedial coaching.
- Admission process follows university rules, based on first come first basis by College.
- 13 teachers are employed on full-time and CHB basis for UG courses.
- The faculty is highly qualified, committed and experienced. Faculty development programs are organized to induct teachers in continuous learning and have recorded enhanced participation and presentation of papers in seminars and conferences at the national and international levels.
- Internal Assessment is conducted as per the guidelines of University of Nagpur. Detailed feedback and suggestions are given to students by faculty members for improvement.



- Tutorial group size of 10/15 students and remedial classes benefit students.
- Detailed feedback and suggestions are given to students by faculty members for improvement.
- Teaching plans, methods and evaluation process are framed in order to attain programme outcomes (POs) and course outcomes (COs). The PO and CO attainments are calculated based on the performance of the students at different assessment levels.
- The library, computers, internet facility and net resource are student oriented. The thrust of education is “Teaching – Learning” necessary for knowledge societies to flourish.
- The college adopts the student – centric learning and experiential learning as its corner stone in academic process.
- The college encourages the staff to undertake research activity and to enhance their academic qualifications by providing flexible time-table options and by deputing the teachers on FIP basis for Placement.
- Regular assessment of students through assignments, tests, preparatory tests, etc. Class teachers monitor the progress of students and maintain a constant interaction with the students.
- Students are counseled for their academic improvements and to solve any family or financial problems.
- The result analysis is carried out and remedial measures are adopted. Remedial coaching is in place for academically weaker students.
- Advanced learners are encouraged to put in efforts to secure ranks at the university examinations and guided to face competitive examinations to pursue higher levels of education.

## Research, Innovations and Extension

### Research, Innovations and Extension

College Research Committee promotes and monitors progress of research work.

- The faculty has published 33 research papers in UGC notified journals, 61 research papers in conferences/seminars/workshops proceedings and **5095** books/chapters in various reputed publications.
- Substantial number of publications in various peer reviewed journals. Good number of publications in International, National Journals. Chapters’ contributions and 16 conference proceedings published during last five years.
- Major equipment’s like computers. Internet facilities are added to college infrastructure.
- Formal MoUs established with 15 various different organizations during last five years. NSS and other Departments conduct wide range of extension activities.
- An average of Annually to address issues of Gender, Environment, Save Girl Child, Water Conservation, Blood Donation, Tree Plantation, Cleanliness, National Voter’s Day Celebration, Voter’s Awareness Rally, Women Health check-up camp etc.
- Organisation of hands-on/ workshops / seminars/ conferences on several cutting-edge issues including IPR and Industry-Academia Innovative practices are a regular feature in the college. NSS students’ wings of the college carry out extension activities.
- **Institution provides Seed Money** –College provide the seed money for research and innovative ideas of the students and the faculty.
- **College Publication** – Institution has its own magazine (Milind).
- **MOUs are signed with different agencies .**

Name of Agency	Purpose
Bhimshakti Ek Sangha Bahuuddeshiya Sanstha	On Job Training

Pauni :	
Rural Hospital Pauni	Health Awareness, Medical check up
Narayana IAS Academi Nagpur :	Personality Development, Career counselling
Prahar Bahuuddeshiya Sanstha Pauni :	Counseling of Aids awareness
Gurukul CPS Competitive classes Pauni. :	Cooperation in competitive examination
Discovery Nanda Copmuters Pauni :	Providing Soft skills Digital Literacy.
Nutan Urja Soluation Pune :	To exchange the information, in renewable energy
Root Foundation for Behavioural Science, Nagpur :	To conduct programs on issues like mental health, gender
C.P.& Berar College, Nagpur :	To conduct webinar.
The New India Assurance Company Ltd. Nagpur	Insurance for students and parents.
Shri Shivaji Science College Pauni :	Conduction of the workshop and seminars.
Discovery Nanda Computers Pauil :	E-waste management.
Vainganga Computer Institute Pauni :	To increase Digital literacy.
Shree Study care Center Pauni :	Competitive exams.

## Infrastructure and Learning Resources

### Infrastructure and Learning Resources

The Management has developed adequate infrastructure and learning resources in the campus to achieve its objective of excellent education.

- New facilities have been augmented during the past four years where twelve class rooms are added.
- The college library has reprographic service and other essential services. ICT learning resources are available in the college.
- Each department is given an exclusive staff room with about 12 class rooms are existence.
- Every department is equipped with a Computer having internet connectivity.
- The college is equipped with projectors to facilitate the Modern teaching methods to be adopted in addition to six class rooms have been made ICT ready.
- The college has one indoor auditorium with seating capacity of 300.
- College has Wi-Fi facility, student reading room and Library Facility in Arts and Commerce.Departments.
- College library provides, Book-bank Scheme. Library organizes annual Book Exhibition. Library has its own website.
- College has utilized adequate funds for maintenance and creation of newer facilities through establishment of Classroom, CCTVs, RO Water, Rainwater Harvesting Unit, Solar Panels, Newer Furniture and Repairs, Purchase of New Equipment, Building maintained.

- Library has more than 5095 books out of which 295 are reference books. Additionally, 04 rare books, 6 print journals and 3 magazines, 244 PPT hosted by staff, Old question papers and syllabus are made available to students.
- Large collection of books on Competitive Examination and partially automated library with Internet facility. Playgrounds, outdoor and indoor game facility is available.
- A separate career counseling cell for Competitive Examination. MPSC etc.
- RO drinking water facility is made available in the college building to ensure the health of the students.
- There is also a canteen in the college premises, providing hygienic breakfast, vegetarian lunch, coffee, tea.
- Uninterrupted electricity supply is ensured in the campus with the help of inverters and UPS systems.
- High Speed Broadband BSNL 100 mbps is Installed.
- The College has defined policies for the maintenance of physical and academic support facilities.
- Maintenance of computers, library, classrooms and sports complex is done by nonteaching staff and experts hired under maintenance schemes.

## Student Support and Progression

### Student Support and Progression

Institution puts in relentless efforts for the all-round development of students.

- The College actively organize Cultural Fests, Social Activities, Co-curricular Activities.
- Adequate representation is given for students in all academic/administrative committees and students are involved in the decision making process.
- About **90 %** of the students avail scholarships & free ships from Government as well as the institution.
- Guidance for Competitive Examination, Soft skills Training, Mentoring, Remedial Coaching' Programme, Bridge Courses.
- The college conducts Meditation classes as is initiatives for locality.
- Add-on Certificate courses are offered to all the students to enhance their skills and capabilities.
- Grievance-Redressal-Committee and Anti-Ragging-Committee and Internal Complaints Committee, help the students to address the issues, if there are any.
- Sports/cultural activities/competitions were organized in the institution since the beginning.
- Various types of scholarships, free ships are timely distributed to SCs/STs/OBCs and others.
- College has instituted a unique scheme-the 'Teacher Sponsored Student Responsibility Fund (CSR) as an aid to needy and poor students for continuation of education.
- Our Management and College publish a magazine **Milind** to highlight academic achievements of college.
- Arts & Commerce departments conduct Poster Exhibition and encourage students to publish articles in college magazine.
- Cultural Department encourages students to participate in University youth Festival events. The college has beautiful ecofriendly premises. It creates environmental consciousness among all the students.
- The alumni of the college have been actively involved in various events of the college either as resource persons, judges or facilitators for extra-curricular activities.
- The college ensures the prompt application schedule and payment of SC/ST/OBC scholarship provided by the State Government and the Government of India.
- The social profile of input students to the college has the following distribution: **SC: 13%; ST: 7 %; OBC: 19%; PWD:5% EWS:10%Boys: 40% and Girls: 60%**

- Students are the primary stakeholders of the institution and the institution has been evolving measures like student empowerment, inclusive practices and skill development which are student supportive and student centric.
- The practice of social inclusion, financial incentives and welfare measures has been internalized in the institutional processes.

## **Governance, Leadership and Management**

### **Governance, Leadership and Management**

Leadership and governance of Dr.L.D.Balkhande College include participative management by the Governing Body, the Principal, the teaching and non-teaching staff, and the students.

- The college has put in place the Internal Quality Assurance Cell as a requirement for Accreditation of NAAC. The IQAC has been ensuring the internalization of quality culture in all the system processes.
- Decentralisation and transparency in all processes of the system.
- Internal and external auditing of accounts.
- Frequent meetings of HODs and the staff to generate short term and long term plans in addition to propagating the latest changes in the university regulations
- Existence of formal and informal grievance redressal mechanism for both the students and the staff.
- The college believes in decentralization of activities and information several schemes take care of the health and economic welfare of the college faculty.
- The college also extends continuous support to the staff in their professional outcomes.
- The institution has Governing Council, Academic Council and other bodies for taking policy decisions and strategic plan of actions.
- The decisions are taken in various bodies are properly minuted and actions are initiated.
- The Institution provides effective welfare measures to all staff.
- Annual Performance Appraisal for staff exists based on which increments and promotions are given.
- Institution conducts internal and external financial audits regularly and proper budgeting is done based on the plans and needs of departments and sections.
- AQAR submission is regularly done.
- **The college is proud to contribute to the core values of the NAAC.**

### **The Prime contributions are**

- Community services: Clean village (NSS), Social awareness (NSS )
- Seminars and workshops in various disciplines;
- The college has introduced various short term certificate courses for
- Skill based development of the students
- The college organizes various programmes through the women's cell;

### **Values among students (human value)**

- *Swachata Abhiyan* is regularly organized.
- Tree plantation
- Feedback mechanism for constant improvement,
- Short Term Certificate courses,

- The college, through the website [www.balkhandecollege.com](http://www.balkhandecollege.com) displays various events and notifications.

## **Institutional Values and Best Practices**

### **Institutional Values and Best Practices**

1. More than 50% of students belong to SC/ST/OBC/ minority category. No of girls students is more than 60%.
2. Security is provided through Close Circuit Cameras, and fencing to the whole campus.
3. Steps are taken to save energy through use of LED bulbs, CFL and Fluorescent Tubes.
4. College takes a large number of steps to promote message of Eco- friendly mission through direct participation of staff and students.
5. The College has introduced Student Responsibility Fund (CSR), Mentoring Scheme.
6. Use of renewable energy resources coupled with LED has minimized the power requirement.
7. Sufficient budgetary provisions are made for green initiatives and waste management.
8. The spirit of national integrity is instilled by organizing national festivals, celebration of culture and heritage, socially relevant events and birthdays of illustrious Indians.
9. Security is provided for student's right from the entrance through Surveillance Cameras.
10. The Anti-sexual harassment cell works to ensure a safe environment and educates students on women rights and safety.
11. The college has set in place a culture of humanity. Special camping at villages forms an integral part of the NSS unit promoting social intensives.
12. The students and staff are sensitized towards the constitutional obligations through programs, observance of Special days and Days of National importance.
13. Institution celebrates national festivals, birth/death anniversaries of great Indian personalities.
14. Many activities are conducted to promote universal values.
15. Transparency is maintained in all activities related to finance, academics and administration.
16. The institute emphasizes on moral code of conduct for students and staff.
17. The College is highly conscious and firmly determined in addressing the environmental issues judiciously.
18. Green audit is done every year.
19. Awareness programmes and rallies on AIDS, Seasonal Diseases, epidemics and saving of rivers/water resources are implemented.
20. Meditation camps, seminars and workshops on Students Personality Development, Women Empowerment, and Environmental Consciousness are our best practices.
21. Students responsibility fund, Agricultural guidance workshop and Agricultural Exhibition distinguishes our Institution from others. Blood donation camps, Swachh Bharat and various awareness programs are the best practices of the institute.
22. The students are empowered through educational and extra-curricular activities to be better citizens and leaders in fast-changing culture of the country.
23. Car Pulling : To reduce green gas Emission Car pulling is being used by teachers.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR. L.D. BALKHANDE COLLEGE OF ARTS AND COMMERCE, PAUNI, DIST-BHANDARA
Address	Khapri Road Pauni, Dist. Bhandara (M.S) 441910
City	Pauni
State	Maharashtra
Pin	441910
Website	<a href="http://www.balkhandecollege.com">www.balkhandecollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ramesh S. Bansod	07185-255490	9765928721	-	pss_pauni@rediffmail.com
IQAC / CIQA coordinator	Sanjay M. Nandagawali	07185-255903	9765626125	-	sanjaynandagawali@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	<a href="#">View Document</a>
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	No File Found

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Khapri Road Pauni, Dist. Bhandara (M.S) 441910	Rural	1.97684	854.39

## 2.2 ACADEMIC INFORMATION



<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce,	36	HSSC	Marathi	360	98
UG	BA,Arts,	36	HSSC	Marathi	560	424
PG	MCom,Commerce,	24	B.COM	English,Marathi	80	36
PG	MA,Marathi,	24	BA	Marathi	80	23
PG	MA,History,	24	BA	Marathi	80	21
PG	MA,Political Science,	24	BA	Marathi	80	30
PG	MA,Sociology,	24	BA	Marathi	80	22

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				14			
Recruited	0	0	0	0	2	1	0	3	7	0	0	7
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				10
Recruited	5	0	0	5
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	2	0	0	5
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	2	1	0	7	0	0	10
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	9	3	0	12
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		2		4

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	201	0	0	0	201
	Female	304	0	0	0	304
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	82	0	0	0	82
	Others	0	0	0	0	0
Certificate / Awareness	Male	19	0	0	0	19
	Female	64	0	0	0	64
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	57	54	56	61
	Female	68	68	92	87
	Others	0	0	0	0
ST	Male	11	11	8	9
	Female	11	11	18	15
	Others	0	0	0	0
OBC	Male	152	119	141	190
	Female	239	266	289	298
	Others	0	0	0	0
General	Male	8	7	6	5
	Female	6	11	12	9
	Others	0	0	0	0
Others	Male	29	37	28	32
	Female	57	58	71	80
	Others	0	0	0	0
<b>Total</b>		<b>638</b>	<b>642</b>	<b>721</b>	<b>786</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Multidisciplinary/interdisciplinary In order to develop the all-round capacities of the students the college is preparing to include multidisciplinary/interdisciplinary subjects as per the National Educational Policy 2020. In order to provide the holistic academic growth among students, Inter-disciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the institution in certificates/adds on courses. At present the College follows the choice-based credit system (CBCS-2 courses). As a practice, the college has been offering a number of certificates/adds on/value-based courses of interdisciplinary nature, every year.
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<p>2. Academic bank of credits (ABC):</p>	<p>Academic bank of credits (ABC): The College registered the students on Academic Bank of Credits, enabled students' mobility, academic flexibility, and allows to recognize their learning achievements. In this regard the institution is following the guidelines of our affiliated RTM Nagpur University .The students avail a smooth Academic Bank of Credit process on the courses offered in the college with the implementation of New Education Policy. For monitoring ABC, proper technical support system is created.</p>
<p>3. Skill development:</p>	<p>Skill development: The college has already been running vocational /certificate courses and like Spoken English, Certificate Course in tally etc. The college has also introduced Add on Course such as Historical Tourism in Bhandara District. For the proper implementation of New Education Policy the College is running Five Programs as per NEP. The institute has already initiated a series of Skill Development Programs through Value-Added courses and workshops that enable students to acquire a range of competency levels focusing on knowledge, skills and aptitude.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi, Pali in degree courses. Students are given freedom to share their thoughts and ideas in their own language. As most of our students are from rural areas of Vidarbha region they can share their thoughts in any language. This initiative of publishing College magazine with content from different language (Marathi, Pali, Hindi and English) has got recognition at university level resulting in receiving award to College magazine consequently from last two years.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Focus on Outcome based education (OBE): To interpret, analyse, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. All the programmes are offered as outcomes-based education (OBE) which is designed keeping in mind the regional and global requirements. Course outcome of every subject are well defined University. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes from 2019-20 onwards</p>

<p>6. Distance education/online education:</p>	<p>The faculties used especially during the pandemic lockdown are Google Classroom, Zoom, Google, and Meet using videos as teaching and learning aids. The departments are exclusively using Google Classroom, Google meet, What Sapp for sharing learning contents with students for most of the subjects / courses. The faculty members also used online platform for FDP, Short Term Course, Induction programme and workshops during lockdown period. During Covid -19 pandemic various programs, meetings, seminars for students were also organized by institute via online platform conducting conferences and meetings.</p>
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### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes Electoral Literacy Club Sr.No Name Members 1 Dr. Jagdish K. Jangale Nodal Officer 2 Mr. Nandkishor N. Singade Coordinator 3 Dr.Nana G. Jadhav Coordinator 4 Mr. Mangesh G. Wahane Coordinator 5 Mr. Vilas A. Meshram Coordinator 6 Mr. Someshwar D. Chopkar Coordinator 7 Mr. Manik K. Lothe Coordinator 8 Tomeshwar Mate Member(Student Representative) 9 Ku Rupali Deshmukh Member(Student Representative)</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, PROCEDURE FOR SELECTING STUDENT COORDINATORS: ? Students of Dr. L. D. Balkhande College of Arts and Commerce Pauni can get enrolled as a member of the Electoral Literacy Club through a selection process. ? An essay writing competition is conducted for the registration of members of the club. There are no upper limits to the maximum number of members required for this club. ? The criteria for the basis of selections are comprehension, content, and creativity. ? The competition shall be conducted every year to induct new talents from the incoming batches. ? The selected members of the club shall remain in the club until they graduate from college. ? The club shall have a four-member Executive committee which shall function actively in laying out the plans and carry out the actions of the club with aid and advice from the faculty members of the club. ? The overall activities of the committee shall be conducted and</p>

	<p>regulated under the aegis of the Executive Committee. ? The executive committee shall be an elected body from amongst the ELC members. ? The minimum eligibility criteria to become a member of the Executive Committee shall be he/she must have registered as a voter of a Country. ? On the election date, the contested candidate must give a 10-minute speech before the club. The members of the club shall cast their vote through “simple Ballot”. The first three candidates who get the simple majority shall be declared as the winner. ? The election process shall be spearheaded by the presiding officer who shall be nominated by the faculty members of the club. He shall have the power for a casting vote in case of a tie. ? These members of the executive committee shall serve a term for three years which can be subjected to change as per the discretion of the faculty coordinator with advice from the other faculty members of the club.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>An Electoral Literacy Club is a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting. All the members are part of interesting and thought-provoking activities and games. The Institute conducts a number of activities to create sensitization of students and employees by conducting constitutional activities like constitutional day, youth day, voter’s awareness program, legal awareness program and voter’s registration drive for adopting the values, rights, duties and responsibilities of citizens. The constitutional day on 26th November has been conducted every year and a pledge is taken by all students and staff members. Electoral Literacy Club (ELC) in which the institute conducts voter awareness programs. Voters' Education and Electoral Participation) program. Sr.No Date Leadership Staff &amp;Students Present Type of program 1 25/01/2019 Mr.N.P.Singade(Vice Principal) 54 voter’s awareness program, 2 25/01/2020 Mr.N.P.Singade(Vice Principal) 61 voter’s awareness program, 3 25/01/2022 Mr.N.P.Singade(Vice Principal) 12 Online voter’s awareness program, 4 02/09/2022 Miss.Deshbratar (NB Tahsildar) 158 voter’s awareness program, 5 25/01/2023 Mr.Ashok Pardhi(Jornalist) 138 voter’s awareness program,</p>



<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Initiatives undertaken by the ELC: 1. ELC organizes camps to register the names of new voters. 2. Organized street plays and rallies to develop awareness about voting among voters. 3. Organized online lecture on National Voting Day during Covid-19. 4. All teaching and non-teaching staff of the college participated in the voting process to assist the administration. 5. A workshop called 'Mock Parliament' was organized in the college. 6. The importance of ethical voting is conveyed through special lectures on Constitution Day.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>An Electoral literacy Club is a platform to engage school students through interacting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting. ELCs are also present in colleges and rural communities. At ELCs, learning meets fun. Activities and Games are designed to stimulate and motivate students provoking them to think and ask questions. Through ELC, Election Commission of India, aims at strengthening the culture of electoral participation among young and future voters. Standard Operation Procedures VISION: Originating in integrated civic and voter education and electoral participation right to make its utmost contribution to have an active democratic citizenry from a young age. OBJECTIVE: ? Engage actively in promoting awareness of 'Right to Vote' among students, faculty members and community at large. ? Enable critical thinking on issues related to elections, rights, democracies/non-democracies electoral system and its processes. ? Encourage student participation and mobility to aforementioned issues in theory and practice. FUNCTIONS: ? The ELC members shall meet once a week to engage in a closed or open group session of thematic discussions on relevant topics. ? They will organize activities like outreach programmes and in campus programmes with targeted groups to create voting awareness. ? They shall function towards the goal to create and preserve the literature for the club. The activities are carefully designed to impart specific learning so that they would become the empowered voters.. The documents pertaining to this programme have been enclosed herewith. Besides this remarkable event, the members of the ELC also distributed voter's awareness leaflets, provided by</p>

the DEO, to the students of the college. Participation of Staff in Election Duties As per the assigned duties by District Collector, District Election Officer and Tahsildar, the Faculty members use to work as Presiding officers as well as Polling Officers. Voters' Education and Electoral Participation program conducted By Dept.of Political Science Sr.No Date Leadership Staff & Students Present Type of program 2 25/05/2021 Mr.S.R Ramteke 38 Online& offline Mock Parliament 3 26/11/2022 Mr.S.R Ramteke 35 Necessity of National Integration 4 26/11/2022 Mr.S.R Ramteke 45 Online& offline Mock Parliament 5 21/04/2023 Mr.S.R Ramteke 18 Visit to Grampanchayat

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
654	786	721	642	638
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 11

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	08	09	11

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.24	7.71	5.60	14.89	10.57

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process.. IQAC prepares the academic calendar and communicates to all departments, notice board, students as well as on website of the college. Master timetable and personal timetables are prepared along with workload of each department and communicated to IQAC and students. The Academic activities of the curriculum delivery are planned including minute details such as annual teaching planning, remedial, tutorials, workloads, assignments, internal evaluation,

#### 1) Curriculum planning and delivery

1. **Departmental Activities for Effective Presentation of the Subject:** The College being affiliated to Rashtrasant Tukadoji Maharaj Nagpur University abides by the norms and guidelines stipulated for CBCS curriculum delivery and implementation. The Heads of the Departments hold meetings at the beginning of every semester to draw plan of action. and submits to the IQAC for approval. At the end of each academic session, under the chairmanship of the Principal.
2. **Course plan:** Subjects are distributed to the Department faculty based on each one's expertise.
3. **Time table and Workload** are framed as per the curriculum provided by the university. Subject wise question Banks are prepared to elicit answers from the students. Departments conduct Quiz Competitions as per the subjects. Language skills and proficiency skills are developed among the Students through the department
4. **Bridge Course:** Bridge Course is conducted for the First Year Students at the beginning of the academic year. Special syllabus and time table is prepared to introduce the subject.
5. **Industrial Visits** –To give an overview of the process of production, real time experience and Exposure
6. **Field Visits** - To give them practical experience of the existing realities that facilitates effective learning
7. **Remedial Class:** Revision sessions for slow learners through repetitive teaching. Classes are conducted post college hours.
8. **Participatory learning:** Home assignments, Case analysis, Group Discussions
9. **ICT enabled Teaching:** Faculty prepare E-content for the effective delivery of the syllabus using teaching aids. To ensure effective delivery of the curriculum the IQAC monitors to see that each of the faulty members employs various ICT tools for teaching and hearing through ppts, Google classroom, Moodle etc

#### 2) Conduct of continuous internal Assessment

As a part to attempt and improve subject knowledge for continuous Internal Evaluation, institute prepares college annual plan, Academic annual plan in the beginning of each academic year.

1. Institute makes and follows month wise teaching plan so as to get desired result.
2. Skill enhancement courses and Elective courses are planned and informed to students in the advancement of the commencing semester.
3. Experts from various fields are called to deliver special lectures in the seminars or conferences to make education more meaningful and knowledge more comprehensive. Faculty presents papers at conferences to share their study with other specialist as well as publishes research articles in journals.
4. For the sake of students guest lectures of renowned persons are conducted and shared link to enhance their knowledge.
5. A short Google quiz is made to monitor the progress of the student.
6. Assignments and projects are given to the students to broaden their horizons of knowledge. Motivational and inspirational speeches are arranged to keep the spirit of the students high and to keep the students competent and creative.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 17

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 13.98

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
158	155	49	119	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The College inculcates human values among the students through social science and literatures. Every possible effort is made to create a feeling of harmony among the staff and students regarding their belief and faith, race and religion. The department of Marathi, English Literature human values to the students on the base of previous history and let them be aware ethics and values. The institution has been a trendsetter in the city of Pauni in initiating Professional Ethics, Gender, Human values, Environment and sustainability. These values are cultivated among the students through curriculum like subject sociology, political science, and economics and through activities like debate, elocution, patriotic song singing, mono acting etc. where students get sensitized towards these issues. Annual magazine consciously integrates articles on all these panoramic issues to catalyze the thought process of students.

**Cross Cutting Issues Name of the Relevance Club/Cell's Details of Events organized**

**Professional Ethics:** - Professional ethics are prepared for the teaching and non-teaching staff of the college and are placed at the important junctions. These are also integral part of the curriculum. Your law is right, Personality development and interpersonal skill and 'Yoga and stress Management. Had to a greater awareness of professional Ethics in staff as well as in students. This helps to overall development in students beside academic knowledge.

**Ethical Values:** - The College begins with the national song followed by a thought of the day to inculcate morality and ethics among the students. National festivals are celebrated with enthusiasm and zest to awaken patriotism. The national hero's birth and death anniversary helps students to follow them.

**Gender Equality Sensitization:-**The institute tries and there is a healthy academic atmosphere between boys and girls. They have equal opportunities in sports and co-curriculum activities.

Women development cell of the college organizes various workshops, guest lectures on hygiene and sanitation on women empowerment and security to aware about health issues in girls.

The college has Women Empowerment and Anti-ragging committee, Grievance Redressal Cell, Mentoring and Counseling Cell to promote gender equity among student. Gender issues through history, sociology and all three languages and literature are taught as well as demographic issues in economics.

**Environment Conservation Sensitization:** Environmental studies are made compulsory by the university for the second year students of each faculty to create awareness about environment. Projects are assigned to the students to work independently to protect and to follow the environments and Green cell organize tree plantation. Swatch Bharat Abhiyan (Cleanliness Drive) is organized by NSS Dept. to spread the message of cleanliness among students and people. Environmental issues are included in the syllabus of Marathi and English.

**Human Values:**

Seven days NSS camp is organized at nearby village annually where the students and villagers are made aware of various ethics like, gender equity, human values, environments and sustainability health, hygiene, social moral ethics through various programs and activities. The NSS unit of college actively participated actively participates in the national flagship programs and address cross-cutting issues at the



community level. Students are also motivated by the way of special lectures so as to instill moral and ethical values in them.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 12.08

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 79

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** C. Feedback collected and analysed

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 83.33

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
196	300	296	326	372

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
340	340	340	384	384

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.1.2

##### *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 86.58

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
100	159	156	177	182

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
170	170	170	192	192

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 93.43

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The College uses teaching learning approaches that are used on the students. Teachers use experiential, participative, and problem-solving methods to help students build a clear understanding of subjects. College IQAC through Academic and ICT Cell ensures that Faculty Members combine traditional classroom teaching with new ideas like peer learning, flipped learning, experiential, problem-solving activities where teacher and students will brainstorm and participate in teaching-learning from both sides. The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students.

**Experiential Learning:**

**1. Intra-Collegiate Music competition** (Namely Music Competition) offers a stage to students to perform their singing talent.

**2. Musical Program during Annual Social Gathering**

**3. Inter-Collegiate Competitions & Musical Concerts**

**4. Milind College Magazine:** It facilitates literary writings skills of students where they can pen down their experiences, thoughts, observations, feeling in the form of poetry and prose, articles, some literary proverbs, etc. Language teachers help them by correcting their write-ups and sharpen their talent every year.

The institution promotes experiential learning methods in Departments like Commerce, Economics and Sociology. Experiential learning happens through field work. Educational tours, Seminars, Elocution competitions, and debates. Experiential learning also happens through this course. Students participate in the teaching-learning process through question-and-answer sessions, group discussions, and seminars, among other methods.

**Participative Learning:** Faculty Members plan for different activities where students participate in the learning process.

- 1. Activity like Information Based Books, Peer Learning Activity, Movie Screening Workshop**– Dept. of English, Dept. of Marathi, Pali, History.
- 2. Read & Share Activity:** Dept. of English organised English Text and Newspaper reading, Calligraphy test, Drama Presentation for students. Marathi Dept. organised read and share activity where students read few references book (other than text-book) and read the extract to others.
- 3. Student Seminars/Surveys:** Seminar by students is conducted to enhance their confidence level and communication skills. This activity is regularly conducted by Dept. of English, History, Economics, Political. Sci. and Commerce Dept.
- 4. Chart Making Activity:** Dept. of English, Marathi, Pol. Sci., History, Economics, Sociology and Commerce.

This is the best student-centric method; in which students actively participate in activities such as: Educational tours, Seminars, Elocution competitions, and debates, group discussion, students Assembly visit, etc. Students participate in the teaching-learning process through question-and-answer sessions, group discussions, and seminars, among other methods.

**Problem-Solving Activities:**

1. **Department of Commerce, Economics** conducted Statistical, Problem-Solving sessions as well as Case Study Analysis Activity to help students gain confidence into their study.
2. **Syllabus Revision Activity:** Department of English, Marathi, Pali, History, Political Science organised the syllabus revision activity so that students overcome their difficulties in learning.

**Video Tutorials:** Faculty Members develop video tutorials in which students can listen and understand it again. All the departments conducted problem-solving sessions to make students understand and grab more of the ways to handle and solve problems which indirectly help them learn the life skill of problem-solving.

**ICT in Teaching-Learning:** College has incorporated use of ICT Facility and tools in teaching-learning since 2012. At present, college has 03 classrooms with ICT Facility with Projector installation.

**ICT Tools used by Faculty Members:**

- MS-Office
- Google Drive
- Google Classroom
- Google Forms
- Video creation through PowerPoint
- Video creation and edit through Bandicam
- Google Meet
- N-List
- E-Books
- Journal Articles
- Videos on YouTube
- RTMNU e-shiksha

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality**

**2.4.1**

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 49.41**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	17	17

**File Description****Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 83.33**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

**File Description****Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The college conducted an internal assessment evaluation mechanism as guided by the affiliating Rashtrasant Tukadoji Maharaj Nagpur University's Guidelines. The academic calendar is prepared by the college based on the university's examination and evaluation timetable. The Continuous Internal Evaluation (CIE) system has been a part of the evaluation mechanism. In addition to the reforms initiated by the university, the college has implemented the following planning to evaluate the performances of the students.

**Internal & External Assessment-**

Internal/external assessment in our college is very transparent. The institution believes in transparent and systematic assessment of students. It is done in following ways, such as:

**Internal Assessment by Subject Teachers:** Internal Assessment of Students is done by their Subject Teachers based on-

- Attendance in the Class
- Participation in Classroom Activities and Discussions
- Assignments
- Class tests
- Bridge and Remedial Coaching Classes
- E-tests, Google classroom and Google form.

**University & College Examination:** The institution conducts College Level Year/Semester End Examination. The three member's committee look after the planning, conduct and execution of internal examinations (college examinations) and handles grievances.

**The Assessment process is as follows:**

- Head of the institution declares the name of Prof-In-Charge for college examination for the coming session.
- Academic Calendar specifies tentative dates for the conduct of College Examination in both the semester in-line with University Academic Calendar.
- In the beginning of each academic session, student orientation program is conducted to inform about the examination patterns.
- Respective teachers are informed to set the question papers and Evaluation of the same is also done by the Faculty Members.
- Time Table is posted and communicated to students 15 days ahead of examination.
- College conducts physical test for students every year.
- Continuous Internal Examination (CIE) reports are maintained by Prof-In-Charge. Report of the



same is submitted and feedback is sought for further improvement.

- A proper documentation is maintained of every examination.

**Assessment through Curricular Activities:** Students are also assessed through Classroom Activities as well as Curricular Activities organised by the College under IQAC Cells, Student Council Forum, Various Departments, N. S. S. and Extension activities. The academic calendar is prepared by the college in which the internal/external assessment mechanism conducted in transparent mode.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

The college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and follows the University's curriculum time to time. All programme outcomes and course outcomes have been posted on the college website to keep all stakeholders informed. Programme outcomes cover a broad area of knowledge, skills, abilities and attitudes that students acquire during the pursuit of UG courses. The institution offers a number of programmes in Arts and Commerce, each of them with apt and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University website. However, they also have some common outcomes that are followed here.

- The college has created the harmonious atmosphere for learning beyond the classroom and through numerous other co-curricular and extracurricular activities.
- The teachers inculcate among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the art of self-learning. We impart the attitude to keep learning, remain updated and readily adopt new development in their subject matter.
- Students are taught to identify, formulate and analyse real life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects. Enhancing the communication skills among them.
- We empower students to become future teachers, businessman, administrators and motivators. They acquire the ability and sensitivity to lead them to strengthen their future.

#### Mechanism of communication of Programme and Course Outcome:

The college has well-designed and effective mechanisms to communicate programme and course

outcomes to all students, which are:

- New applicants can get the requisite information from the college website as well as from the prospects.
- At the time of admission, the Counselling Cell and Students help centre also cooperates students of what to expect from various courses.
- The outcome of the courses is clearly outlined during the common orientation day organised on the opening day of the each academic session. This is further reinforced in the orientation programmes organised separately by the department.
- Students are provided opportunities to interact with senior students and alumni to learn about their experience and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their future.

The college has prepared the Programme and course outcomes of each program. All program and course outcomes are circulated to all faculties and displayed on the notice board for the information of the students. The program and course outcomes are also communicated to the students in the Induction/welcome Programme. The HODs of respective departments give a few introductory lectures at the beginning of the session in which program and course outcomes are explained in a detailed manner to the students and also encouraged and motivated to attain the outcomes.

We communicate the program and course outcomes in the following ways:-

- Programme and course outcomes are circulated to all faculties
- Programme and course outcomes are displayed on the notice board.
- Programme and course outcomes are circulated on students' WhatsApp groups.
- Programme and course outcomes are displayed on the college website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Internal and external examinations were used to conduct the evaluation. Unit tests, assignments, seminar, and other forms of formative assessment were used. Each teacher, as well as the department Head, kept track of students' academic progress in this regard. The Institution offers courses in Arts and Commerce.

Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society at large.

Following are direct and indirect measures for evaluating attainment of PO/CO.

### **Internal Assessment and End-Semester Examination as direct assessment measures**

\* As per University guidelines, 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination. The University further stipulates that internal assessment be based on attendance (5%), class test (5%), and assignments and presentation (10%). Following these guidelines, the faculty evaluates students on a continuous basis, providing opportunities to students to improve their performances.

\* Assignments are given to students individually for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.

\* Viva-voce is a part of the process of evaluation in these courses.

\* Results declared by the university at the end of each semester are thoroughly analysed in academic audits of departments and Staff Council meetings. Results are also published in the annual report of the college.

\* Faculty meets students whose performance is below passing and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual Day of the college.

\* Students are encouraged to pursue higher education and a number of them do so. While some choose to remain in discipline-centred courses, others choose specialised or professional courses.

As an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by the students, but also in term of the confidence and discipline we instil in them.

### **Program and course outcomes are evaluated as follows:**

- The Teachers displayed their COs and POs on notice board for the understanding of syllabus to the students.
- Teachers conducted student's classroom assessment and presentation (Viva Voce) on the base of interaction of the teacher with the students during the class.
- Teachers obtained the Departmental programmes, activities feedback from the students.
- Distinguished alumni are invited on annual day function for motivating students. Such reputed alumni can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution.
- Program and course outcomes are evaluated by the college based on the performance of the students in academic and non-academic activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 79.13

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
71	240	160	126	40

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
220	246	167	126	46

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response:** 3.95

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The College, being an undergraduate institution doesn't have an incubation center but the college has the Research Committee to monitor and address the issue of research

- 1. Seed Money** – College always encourages and support for research and innovative ideas of the students and the faculty for this purpose and to motivate the researcher. College provide the seed money. The motive behind it, is that the researcher must take interest in the research. Institution provides seed money to the faculty who published research paper or to attend seminar or workshop relating to research methodology. From the session 2021-22 institute provides a fund of Rs. 5000/- as seed money to the researcher.
- 2. Research Committee** - Institution has constituted the research committee to help and encourage the newcomer in the research field, this committee gives detail guidance to the newcomer about the research methodology, like how one should prepare a synopsis for research (Ph.D.), what are

the norms and condition of Ph. D, also how one should write a research paper for reputed journal and UGC care listed journals.

3. **College Publication** – To develop the research aptitude along with writing skill among the students, institution has its own magazine (Milind), in this magazine institution asks for articles on different topics, poems, innovative ideas, research works from the students and publishes it in the magazine, so that the student must learn how to write. College also gives the prizes for the best articles and the poems and institution always welcome new and innovative ideas from the students and work upon them, on the basis of student’s articles the institutional magazine (Milind) has been awarded two years respectively as an incentive (encouraging) award.
4. **Environmental Project** – Institution has been working on various environmental projects like water harvesting, conservation of water, tree plantation program re-used of waste material etc. College has constituted a Green cell; under this cell institution performs various works in college and in rural areas with the help of college students to make aware of the villages about their environment.
5. **Students Research Project:** To enlarge the research aptitude in the students, various departments organized research projects for the students. In these projects students did the field survey and collected the data in the session 2022-23. **Economics department:** Economics department has prepared a research project on ‘Chilli plant workers in Pauni town’. Through this research students learnt various problems faced by Chilli plant workers such as scarcity of wages, hygienic problems, lack of education, etc.
6. **History department:** Organized research visit to Chandkapur, Sulmen Hills and Jagannath Temple, Buddha Stupas in the session 2021-22. In this visit students learnt the archaeological things, how we should need the conservation of the ancient Stupas which is our national heritage which is on the way of ruin.
7. **Sociology department:** In the session 2021-22 the students visited Korambhi village affected by Gosikhurd dam, in this research students learnt the problems of migrated families, also the problems faced by dam affected villagers and lack of facilities provided by the government.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 14

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	04	05	01	01

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.36

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	0	00	01	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2



**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.55**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	08	07	0	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

For overall development of Students, College organize various activities under various departments and cells. The purpose to organize such activities is to achieve vision and mission of the college by involving the students. College tries to bring the rural students into the main stream of development and provide them various resources along with study, so that they should learn the sense of discipline and social responsibility. College distributes uniform and educational material to the poor students in rural area. During covid-19 pandemic college organized Covid-19 vaccination camp also distribution and making of mask by the NSS students.

The students are exposed to cross-cutting issues, through rallies, street plays, and webinars. Talks of government officers and NGO workers supplemented by exposure to real-life situations are through activities of various cells and committees. Blood donation camps are regularly organized. It has made students more aware and responsible. Students have participated in the webinars, adding to their holistic

development. To increase the feeling of reading among rural reader college organize book fair in the NSS camp. Musical concert was organized at adopted village where various songs were presented by the college students to eliminate the superstition, caste and rituals. Our admirable extension work during Covid-19 was recognized by the university by awarding the best NSS College and the best NSS officer in 2022-23.

**Adopted village:** - NSS unit of the college adopted Pauna Khurd village for three years. NSS is regularly organizing its special camp in this adopted village, where students perform various activities, like street plays, rally, dance, one act play slogan, health Checkup camps. The purpose of these activities is to create awareness among the villagers by eradicating superstition and evil rites and rituals. In this camp NSS carries out Health checkup camp, Blood donation camp, anti-superstition awareness program, Swachh Bharat Abhiyan, Tree plantation program, anti-tobacco mission, save girl mission, making road and latrine gutter.

Through the Aids awareness rally, students recite various slogan about health and HIV, in cleanliness awareness fortnight students cleans the college and Pauni areas, various commemorative days week and fortnight increase awareness of students towards society. For community development of the neighborhood NSS unit of the college carries out various activities. These activities help to learn the different social problems for holistic development of the students. Extension activities give platform to the students.

The college organized various activities

- 1) Dental checkup, sugar test and blood checkup camp with collaboration NRHM.
- 2) Blood donation camp with collaboration of Rural Hospital Pauni.
- 3) Cleanliness awareness program.
- 4) Aids awareness Rally with NHRM.
- 5) Voter awareness Rally.
- 6) Workshop on women safety with police station pauni.
- 7) Conservation of forest and wild life with forest department pauni.
- 8) Anti-plastic awareness program.
- 9) Fire safety and Road safety program.
- 10) Tree plantation.
- 11) Musical concert by Music department.
- 12) Swachhata Abhiyan.
- 13) Industrial visit to Milk Product Company.

14) Students visit to Gram Panchayat to study the Panchayat Raj.

15) Visit the old age home.

16) Visit to ancient heritage of Buddha stuapa at Pauni.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### Awards and recognitions received for extension activities from government / government recognised bodies

##### Response:

The aim and motive of the college is to provide service in society. To achieve this purpose college works through various units and cells. All the extension activities of the college carry out through the N.S.S. unit and various departments. The N.S.S. unit of the college has adopted Pauna Khurd village for three years. This N.S.S unit carries out various activities for the villagers, like Health and eye checkup camps, Swachh Bharat Abhiyan, free medicine distribution program, construction of drains and latrine and Anti-superstition awareness program through the musical concert “Sangeet Rajnee” by the music department of the college etc.

**Awards and recognitions received for extension activities:** For all these activities and services, the college has been acknowledged with the certificate of appreciation from the Grampanchayat of Pauna Khurd and Lonara. They are as follows;

- The college has honored with certificate of appreciation in 2018-19 and 2019-20, for conducting a special camp in Lonara village by the Grampanchayats Lonara and in 2022 and 2023.
- For conducting the special camp along with caring out the Swachh Bharat Abhiyan in Pauna Khurd village by the Pauna Khurd Grampanchayat.
- **NSS Award:** Recognising the work of N.S.S. unit of the institution R.T.M. Nagpur University Nagpur awarded Dr. Nana Jadhav as outstanding N.S.S officer award,
- Best University level college in Bhandara District 2019-20, 2020-21, 2021-22.
- **Vaccination camp:** During the covid-19 pandemic N.S.S volunteers of institution prepared and distributed mask to the villagers, conducted covid-19 awareness camp along with vaccination camp in the college. These services are noted by Gramin Hospital Pauni and they felicities the college with the appreciation certificate.
- **Blood donation camp:** On the birth Anniversary of Dr. L. D. Balkhande, founder of the institution, college organized Blood donation camp every year, in this camp students and faculty of the college donate their blood, this work is acknowledge by the Gramin Hospital Bhandara and

gave certificate of honor to the college in 2019-20, 2020-21, 2021-22.

- **Patriotic competition:** On the occasion 75th Azadi Amrit Mohatsav College organized various patriotic competitions in the college in August 2022, to see the patriotic feeling among the students and faculty Nagar Parisad Pauni felicities with the certificate of Honour to the college.
- **College Magazine :**To enlarge the writing skills among students college has its own magazine (Milind) in this magazine college publish articles, poems, research of the students on the basis of this articles college achieved two times in 2019-20 and 2020-21 the encouraging award.
- **Best Librarian:** Institution to spread the knowledge and education in the society, institution has a magnificent Library the love and devotion towards students of the Librarian Dr. Swati Shambharkar is recognized by the Education Icon Institution New Delhi and awarded her the Best Librarian of the year in 2022. Also her services among the rural students, she was awarded “Innovative and Dedicated Academician Award in 2022 by International Academic Achiever Award in 2022-23 CSSR New Delhi.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 74

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	17	13	16	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 0

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

The College has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The specific location of the college provides pollution free and natural environment there are a total of 12 classrooms and 6 classrooms are ICT enabled with projectors and net connectivity. There are also a Girls' and Boys' Common Room. There are 1 Water cooler with a purifier - 1 RO. The college has installed CCTVs on the college campus. All departments have proper light and ventilation.

College consists of Administrative Office, Principal's Cabin, Library, Common Staff room, Common Girls room, IQAC, Wi-Fi facility is made available to the students and the staff. The college has well-furnished library with 5163 text books, reference books, rare books, manuscripts and special reports, other facilities such as e-books, e-journals, and also having separate library website for providing online services. College is having separate toilet facility for students and staff also.

#### 1. Infrastructure for Curricular and co-curricular activities-

- **Seminar Hall-** It is constructed for organizing seminars, conferences, workshops, and various cultural programs
- **Auditorium :** 01.
- **Overhead Projector:** 06
- **Fire Extinguishers**
- **Xerox Machin, Scanner & Printer**
- **Open Gym-** Open Gym is in the ground.
- **Library** is semi- automated.
- **Computer Lab:** There are a total of 30 computers in the computer lab with net connectivity.
- **Health and Hygiene:** First aid facilities with a medical kit available for sick students.
- **Vending Machine** for Sanitary Napkins is installed for the girls.
- **Photocopy facilities** are available at the entry gate of the college and inside the library.
- **Ramp** facility helps the physically handicapped to reach the other floors easily.
- **Drinking Water Plant** to provide the students with clean and hygienic water in the campus. Purified water facility is also available in the college.
- **Broad band:** The institution has 1 BSNL with the speed 100+100 MBPS and Internet Connections and Wi-Fi facility.

- **Canteen facilities** are also provided for students & staff which has adequate seating capacity. Food served is hygienically prepared and subsidized.

**Sports/Games:** Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The College is committed to create

- A balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students help in developing team spirit in students. Their personal relationship is enhanced in a very healthy manner. Students are awarded medals, trophies and certificates to motivate them.

**Outdoor Games:** The playground facilitates the following:

1. Volleyball court measuring 23 x 14 m
2. Kabaddi playground measuring 16 x 13 m
3. Shuttle badminton court measuring 29 x 14 m
4. Kho-kho ground

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 3.04

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0.17	0.23	1.09

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

Library has made consistent progress in terms of collection of books, periodicals and services. The college library has furnished room of 612.56 sq. ft. area. It provides open access facilities which helps easy access and use of the library as a learning knowledge centre which have partially automated. Since the college is in two sessions the reading rooms cum classes are available for the students till 3.00 pm. The college has very enriched in terms of availability of reference books and text books. The library has total 5113 text and reference books for Senior College, 05 Journals, and 05 newspapers. Separate library website is created for techno savvy users, it contents digital repository of syllabus, previous year question paper set, PPT bank of staff members, online open access resources, competitive exam resources, online newspaper clippings etc. The library is having active membership of NDLI consortia and provides 6792485 on various subjects. This is user ID and Password based facility for all faculty members with students also if they need. The separate library cards are issued to all students for issuing text books, reference books and journals. Separate computer provided to the library users for searching the books on online access. Library has good number of CD/DVD collection. College provides e-learning environment to interested readers. They are used in actual teaching. We are using library software named 'LIBMAN' with partial version of Separate webpage is created on the college website in word press format to update the happenings and new of the library regularly.

- 1.ILMS:** the institution uses an automated system of Library Automation Software (Web Application) (cloud based [www.dldbcollegepauni](http://www.dldbcollegepauni)):
- 2.Features of Library:** There are Acquisition & Cataloguing Circulation, OPAC, MIS Analysis & Reports, Accession Series Entry, Subject Entry, Book Title Entry, Issue/Return Master Entry, Newspaper Master Entry, Accessioning Register, Stock Verification, IssueReturn Transaction Report, Newspapers Report, Journal Report etc.
- 3.OPAC:** OPAC (Online Catalogue) is a digital catalogue that offers powerful online search entering keywords such as the name of the book, its title, author's name, etc. through the library



catalogue. It saves precious time, work and money to access any reading resources. Students can see the total books of in the library. They can search subject-wise and author-wise lists through OPAC. The OPAC shows particular book records if the book will issue or available.

**LIBRARY INFRASTRUCTURE:** There are 10 computers with net connectivity which are readily available for students and faculty members. There is a reading room facility for both students and staff.

**DOAJ:** Directory of Open Access Journals, accessed from college website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The College has well established mechanism for upgrading and deploying information technology infrastructure. By taking notice of the students and staff institution provide facilities. There is a provision in the annual budget for maintenance of the hardware and its infrastructure of the campus. Advanced equipment have been provided in the classrooms like CCTV cameras, LCD projector with sound system. Computers are in each department with anti-virus. Institution frequently updates its IT facilities through various systems. The college first, assesses the needs, number of students and staff and other end users. The provision is made in the budget for annual maintenance and technical staff is appointed for maintaining hardware and Information Technology infrastructure of the

campus. Institution frequently updates its IT facilities through various systems. The classrooms are given advanced equipment's and other essential facilities like complete surveillance system, electrical power supply with Battery backup, facility for high speed communication links, LCD projectors to all departments, designed furniture, anti-virus for all computers, etc. The college has 20 computers and laptops with access to internet that are updated with latest versions of essential soft wares. The computers are connected with Wi-Fi facilities. As per the requirement of the maintenance of the above IT equipments, college has Digital Committee which uses their skill to update and repair the equipments. However, for major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers

are taken for maintaining and utilizing computers. The Wi- Fi facility is provided to all over campus for all stake holders in free of cost.

- 1.The college has 35 computers, laptops with access to internet that are update with the latest version of essential soft-wares. All these computers are connected with WI-FI facilities.
- 1.Institution has a BSNL WI-FI with 10mbps speed. It is available to cater the academic and research needs in the campus. The entire campus is WI-FI enable. It is also free for the students.
- 2.Institution has collaboration with the Discovery Nanda Computer, they takes care of all the computers, hardware, printing machine and anti-virus.
- 3.Institution has installed 20 CCTV cameras with the internet connection for the surveillance of the students and campus.
4. For the effective learning of the students LCD projectors have been installed in 3 classrooms with internet connection.
- 5.The library is also equipped with modern facilities like internet access, computers, printers and Wi-Fi. DOAJ (Directory of Open Access Journals), accessed from college website.
- 6.Additionally, the library also provides access to a range of online services such as Inter library Loans and also we provide material for competitive exams to students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 32.7

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 20

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 6.81

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.28	0.70	0	0.36	1

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 70.44

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
423	557	533	453	458

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 22.44

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
244	115	116	196	101

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** D. 1 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 30.3

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
71	46	39	17	20

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
71	240	160	126	40

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.51

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 11**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	0	4	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 2**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	01	03	03



File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### Response:

Dr. L. D. Balkhande College of Arts & Commerce Pauni, Alumni Association registered on 17th March, 2020 (Rgtd. No. Bhandara/0000028/2020) by Assistant Charity Commissioner, Bhandara. The Alumni Association has a new Governing Body consisting of 7 elected members and framed new bylaws. The Alumni Association aims to encourage the members to take active interest and participation in the activities and progress of the Alma Mater. Regular Meetings of Executive Body as well as special meetings are being organised. Alumnus provides assistance for all round development of the College, promote and encourage friendly relations among all the members, provide career counselling to students of the College and establish scholarship programmes for needy and deserving students. Alumnus of the College having studied at-least one academic year in the College is eligible to become a member of the Alumni Association, and the students passed their B. A. & B. Com. from the Institution are eligible for Life time member of the Alumni Association. The Alumni Association presently has 39 members. Alumnus and staff of the college donated their little bit contribution for development of the college. Alumnus valuable guidance, counselling and feedback helped to become awareness about futuristic approach for the students. Members of Alumni Association and other alumni contribute actively in following 3 ways:

#### In-person contribution

No.	Alumni / Donners	Session	Contribution
1	Dr. Anil N. Kosamkar	2020-21	Donated- 11000/-
2	Dr. S. S. Shambharkar	2021-22	Donated- 50000/-
3	Mr. Nana G. Jadhav	2021-22	Donated- 10000/-
	Dr. S. S. Shambharkar	2021-22	Donated- 50000/-
4			
5	Dr. J. K. Jangale	2021-22	Donated- 30000/-

#### Activities to enhance College – Alumni Network:

No.	Program	Session
1	One day Webinar on ‘Gender Equality Regarding Law’	1 June, 2021

2	Cheque distribution programme to Poor, Needy and Meritorious students of the .	2 June, 2021
3	Cheque distribution programme to Poor, Needy and Meritorious students	2 June, 2022
4	Alumni Meet	24 April 2022
5.	One Day Seminar on 'Skill Development, Employability and Entrepreneurship'	24 April, 2023

**1. In-Kind Contribution to the College-**

2. Alumni Contribution for the Development of College during the year 2019-20 to Till Date 13th Feb., 2024.

Sr. No.	Year	Fund Deposited in Alumni Association		Expenditure from Alumni Association for Development of College	
		Particulars	Amount	Particulars	Amount
01	2019-20	Life Membership Fees and Contribution from Alumni Association	4,600	Nil	Nil
02	2020-21	Contribution from Alumni Students	11,200	Nil	Nil
03	2021-22	Life Membership Fees and Other Donations	1,77,000	Monitory Aid to Students (CSR Fund)	12,000.00
				Monitory Aid to College for Purchasing various Educational Instruments and Equipment	1,08,056.50
04	2022-23	Life Membership Fees and Other Donations	64,000	Monitory Aid to Students (CSR Fund)	18,000
05	1st April 2023 to 22nd Feb., 2024.	Other Donations	80,000	Monitory Aid to Students (CSR Fund)	7,000.00
				Monitory Aid to College for Purchasing	38,000.00

				Computer and Equipment to NSS Unit.	
				For purchasing Furniture for College	85,000.00
				For purchasing Solar Lights for College	37,120.00
				For purchasing Fix Chair and Stool	35,507.00
<b>Total Collection</b>			<b>3,36,800</b>	<b>Total Expenditure forCollege</b>	<b>3,40,683.50</b>

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

The vision statement of Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara is “Apadan Sobhini Payyan” (Knowledge Beautifies the Man). The College is committed to transforming its vision into reality in its everyday governance, policies and actions. The leadership and governance at Dr. L. D. Balkhande College - based on participative management and decision making - ensures an environment conducive for attaining the vision and the mission of the college.

The governance of the institution is carried out with the support of following bodies constituted as per the autonomous norms:

1. The Management (Executive Body)
2. College Development Committee (CDC)
3. Internal Quality Assurance Cell (IQAC)
4. Staff Council.
5. Finance Committee

The energy of the governance and leadership along with the college faculty and administration proactively ensured the stated objectives that adhered to IQAC. NAAC Steering Committee is the nodal committee which works with all departments to periodically assess and ensure that quality remains the defining element of education being imparted. Besides the IQAC, various committees and other statutory bodies of the college work towards ensuring that the academic environment of the college remains inclusive and holistic. In CDC, teachers, students and non-teaching staff members, and alumni are well represented. Similarly, in IQAC, all the stakeholders also get due representation. In consultation with IQAC, CDC makes the key policy decisions and considers important proposals for the development of the institution. The vision and mission of the college is uploaded on the college website. The perspective plan of the college is prepared after the completion of the first cycle of NAAC by keeping in mind the future needs of the college and displayed on the college website. In order to implement and achieve the perspective plan, IQAC devised the action/strategic plan for each academic year; it also put forward in meetings of CDC. The IQAC prepares agenda of the meeting taking matter into consideration. As per the action plan the college governance implements different activity throughout the academic year to fulfill the vision and mission of the college.

The Principal of the college works as the chairman of various higher level committees of the institute. Teachers play an integral role in the managing bodies and decision-making bodies of the institution. In addition to their teaching responsibilities, they also participate in administrative and executive processes, as a representative in the Governing Body, CDC, Conveners and members of several committees of the Staff Council.

All stakeholders of the institute work by keeping students at the center point. It is fully transparent, democratic and all inclusive. Teachers get representations in the key decision-making bodies of the institution. The college has been seriously working to achieve the objectives mentioned in the perspective plan and accomplish all the recommendations made by the previous cycle NAAC peer team. Therefore the college has been organized various academic activities.

### Meetings of various Committees

Sr.No	2018-19	2019-20	2020-21	2021-22	2022-23
<b>College Development Committee</b>	03/09/2018	13/07/2019	13/03/2021	04/09/2021	30/09/2022
	23/03/2019			02/05/2022	15/12/2022
					15/04/2022
<b>IQAC</b>	20/07/2018	13/07/2019	15/12/2020	04/09/2021	30/09/2022
	20/08/2018	06/09/2019		11/02/2022	15/04/2023
		15/12/2019			
<b>Staff Council</b>	01/09/2018	19/07/2019	12/10/2020	05/07/2021	05/08/2022
	17/10/2018	27/08/2019	05/04/2021	12/11/2021	31/10/2022
	21/01/2019	02/12/2019		22/01/2022	08/12/2022
	27/04/2019			05/05/2022	06/05/2023
<b>Finance Committee</b>	----	----	---	----	30/09/2022
					15/04/2022
<b>Academic Council</b>	10/08/2018	01/08/2019	17/08/2020	01/08/2021	01/08/2023

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

The Institution has clear objectives and vision for providing quality education to students and service to the society. It also has a perspective plan for development. The college makes every effort to evolve and grow with the changing needs and aspirations of its students and other stakeholders. The Governing Body, Principal, IQAC and Staff Council Committee deliberate and plan and proactively work towards deployment of those plans. To achieve excellence, the institution has opened new avenues of knowledge by introducing new courses with student benefit need based curriculum. The MOUs are signed with reputed institutions and leading industries for teaching skill components. The College submitted a proposal to RTM Nagpur University to start PG programs. The college has been offering add on certificate courses under its 'Continuing Adult Education and Extension' catering to industry driven needs of the students to make them skill ready for employment opportunities. The Institute started PG courses like M.A., M.Com, and Psychology (U.G) programs in the college.

**Introducing Value Added and Add on Programs.**

- Value Education classes are held to give a positive direction to the students to shape their future.
- Remedial classes were conducted for slow and average learners to perform well in their academics.
- Learning Process is mentioned here under to demonstrate decentralization and participative management.

The Chairman & the members of the managing committee are well educated persons. With their influential guidance, the management has accomplished its task of building up good teaching-learning processes. The management of the institution is highly responsive towards the indispensable needs and aspirations of the faculty and students.

- The College Development Committee has been constituted as per guidelines of RTM university Nagpur. The Committee comprises of representatives from the management, teaching staff, supporting staff, administrative staff, Heads of the Departments, ex-students and IQAC Coordinator.
- In case of decentralization and participative management, teachers represent in staff council and other committees. Teachers convene and participate in committees that fulfill admissions and academic/workload, requirements of the college, participation and fulfilling the executive responsibilities in committees for development and purchase, discipline and code of conduct by heading and participating in staff council committees.
- The finance Committee,
- The College Development Committee,
- The Anti-Ragging Cell,
- The Discipline Committee.
- Teachers are also members of the Internal Complaints Committee against Sexual Harassment.

**Representation in staff council committees that nurture discipline and patriotism, equality and**

**community spirit, such as,**

- The national service scheme
- The equal opportunity cell
- The women’s development cell
- The cultural committee,
- The Entrepreneurship Development Cell (EDC), promote creative development, cultural enrichment, placement and entrepreneurial skills also function under the supervision of teachers.

**Perspective plan**

- Introduction of PG courses M.Com, MA(Marathi,History,Political science,Sociology) and B.A.( Psychology)
- Upgrading the infrastructure for PG Class rooms, Seminar Hall, etc.,
- Conducting Remedial classes to improve results
- Introducing Value Added and Add on Programs.
- Organizing workshops, conferences,
- Send teachers FDP, FRP every year to develop teaching learning process.
- Conducting Bridge courses for first year UG students to brief on the basic concepts of subjects.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2.2**

*Institution implements e-governance in its operations*

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The College implements several policies that support the welfare of the teaching and non-teaching staff. The college organizes health camps to provide free health check-up and instill awareness about important health issues such as cardiac wellness, women's health, HIV-AIDS, and mental wellbeing. The college conducts counseling programs to staff and students to address mental stress and other related issues.

- Medical Reimbursements
- other allowances like washing and uniform allowance (for Class IV employees) are provided to the employees as per the university rules.
- The college manages a loan facility to the staff at a reasonable interest rate from different Banks and Societies. It helps the employees for their contingency needs.
- Life insurance is provided by the college in the form of a Group Insurance Scheme that covers the staff members at low premium.
- Facilities such as staff room, administrative office, department rooms, and committee rooms serve as important working space outside the classrooms.
- GPF loan facility is provided to the teaching and non-teaching staff having GPF account.

A reading room equipped with Wi-Fi enabled computers and printer facilities is available in the library to access e-resources. Teaching staff are also entitled to issuance books at a time. Teaching staff are allowed to attend conferences, and training programmes and FDPs of national and international level Seminars, for faculty enrichment purposes and for nurturing a competitive and thriving academic environment. We conduct farewell for our retired staff.

The teaching and non-teaching staff is the foundation of the college. The college management and



leadership work proactively to ensure their wellbeing by setting up effective welfare measures. The college also arranged vaccination camp for teaching and non-teaching staff during COVID-19 Pandemic. The Principal and teaching and non-teaching staff were constantly in touch of students during the lockdown. Other welfare measures for teaching and non-teaching staff are detailed below:

- **Maternity Leave:** Faculty is also granted maternity leave as per Government of India rules.
- **Medical Reimbursement:** This college offers medical reimbursement facility for all permanent employees (Teaching and Non- Teaching) as per RTM University of Nagpur rules.
- **Pension:** Retired faculty and non-teaching receive pension as per University norms.
- **Training Programs:** - Teaching, Non-Teaching employees are nominated for training programs to upgrade their skills and knowledge. Faculty members are nominated for short term, orientation and Refresher Programme.
  
- **Casual & Sick Leave:** Staff can avail casual leave and sick leave in time of need.
- **Financial Support:** As a part of its quality initiative in improvising teaching quality the institution caters to the cost of registration fees, travel allowances, lodging expenses as per the sanctioned limit for all faculty attending FDP's/ Conferences/ Workshops and Seminars. Expenses incurred towards organizing training sessions and orientation programs for the teaching staff are sponsored by the management.
- **Duty Leaves** is provided for attending University Duties, Workshops, Orientation courses, Refresher courses, Conferences, and for representing themselves as Resource persons.
- **ON Campus Facilities:** Free WIFI is made available for the employees and students of the college to encourage research and online teaching.
- **Facility for Research:** Faculty is provided with research facilities to pursue their Ph.D. and for those interested in pursuing any other research work.
- **Faculty Enhancement Programs:** The college sends Faculty for Enhancement Programs like Refresher ,Orientation or Short Term courses.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 19.4

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	03	05	00	02

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	05	05	05

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The Principal, HODs and office staff regularly monitor the requirements of various departments which include new equipments, instruments, books, journals, etc. and maintenance of infrastructure. A budget is prepared taking into consideration these requirements. The funds are utilized with the budgetary provisions through, quotations, comparative statements and approval by CDC. The College maintains separate cash and ledger book. The transaction is supported by vouchers and cashbook.

The college mobilizes funds for its regular activities from various sources. Apart from this, the college mobilizes funds through alumni contribution/donation, individuals, and self-financed courses etc. As per the rules and regulation of the institution, the college takes initiative to raise the funds. The members of CDC, teaching and administrative staff, existing alumni contribute to mobilize the resources for college. Students' tuition fees, caution money, short term courses fees and the college development funds are the primary sources of resource mobilization. The College maintains its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilization of its resources. The peons maintain the cleanness of the classroom and campus of the College. Few contractual support staff is appointed through proper channel. The received funds are collected and used through the Cheques, RTGS or cash mode. As per the priority and advise of CDC the funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development and necessary equipment for the skill based courses. Each and every single rupee received and utilized through proper channel, such as quotation, discussion with consented committee and cheque or cash payment system.

College conducts internal audit of the college books of accounts for the respective financial year. For this purpose, the college appoints a qualified chartered accountant with approval from the Governing Body.

The chartered accountant meticulously audits the finance- related documents for all transactions. It is an audit of balance sheet, general fund income and expenditure, and receipt and payment account.

S.N	Year of Audit	Date of Audit	Type of audit	Auditor
1	2018-2019	08/06/2019	External	R.T.Madan
2	2019-2020	30/07/2020	External	R.T.Madan
3	2020-2021	14/07/2021	External	R.T.Madan
4	2021-2022	13/09/2022	External	R.T.Madan
5	2022-2023	17/08/2023	External	R.T.Madan

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes, such as Admission Quality, Feedback Analysis, Result Analysis, Attendance Monitoring, Alumni Profile, Workshops/seminars /Conferences organized/ participated, Remedial Coaching, Encouragement towards Research, Auditing of Accounts, Biometric Attendance for Teaching and Non-teaching staff.

**The following initiatives have been taken up after the formation of IQAC.**

- Course Outcomes and their refinement.
- Continues enrichment of Teaching and Learning Process.
- Implementation of Induction Program as per model curriculum of BA & B. Com.
- Student Mentorship Program.
- Feedback from stakeholders.
- Remedial Classes for weak students to improve their academics.

#### **1. Continuous Enrichment of Teaching and Learning Process**

The institutional reviews and implementation of teaching learning reforms facilitated by the IQAC are: i)

Academic Review ii) Implementation of ICT and Experiential Learning iii) ii) Conduct of continuous internal Assessment iv) Experimental learning v) Remedial classes

### **1. Academic Review:-**

The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes:

**The Academic and Administrative Audit (AAA)** is the primary teaching-learning review conducted every semester. The AAA evaluates the fulfillment of institutional parameters of planning, execution and record-keeping of teaching practices, curricular, and co- curricular activities.

#### **Institutional norms (initiated by the IQAC) :**

- Timely submission of workload requirement for forthcoming session;
- Timely distribution of time table among faculty;
- Course completion according to lesson plan;
- Academic and extracurricular work delegation within the department.

#### **ii) Conduct of continuous internal Assessment**

As a part to attempt and improve subject knowledge for continuous Internal Evaluation, institute prepares college annual plan, Academic annual plan in the beginning of each academic year.

- Institute makes and follows month wise teaching plan so as to get desired result.
- Skill enhancement courses and Elective courses are planned and informed to students in the advancement of the commencing semester.
- Experts from various fields are called to deliver special lectures in the seminars or conferences.
- Faculty presents papers at conferences to share their study with other specialist as well as publishes research articles in journals.
- Assignments and projects are given to the students to broaden their horizons of knowledge.

#### **iii) Use of ICT in teaching practices:-**

- Review of learning-outcome takes place by evaluating students in following ways. Interactions in classroom
- Participation in extracurricular activities
- Performance in internal assessment and end semester examination ,conducted through internal assessments like tests, assignments, presentations, and projects.

#### **Teaching and Learning Reforms:**

IQAC lays impetus on the adoption of ICT in teaching practices.

- Teachers use licensed software like Lib-man (for Library)
- Admission software for admission process.
- Digital library facilities like INFLIBNET-NLIST are used.

**Experiential learning takes place through:**

- Educational tours,
- Industrial visits,
- Field study,
- Skill-based workshops
- Webinars.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2**

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The institute has set the benchmark for building up a healthy environment. It observes high ethical standards in all its activities, specifically to empower and strengthen gender equity. Gender equality is a human right and an important consideration in the overall development of a barrier-free society. It significantly shows, how social norms and power structures impact the lives and opportunities available to different groups of men and women.

#### **Benchmarks for building up a healthy environment**

1. Without bias the college adopts admission process.
2. Equal distribution of **CSR fund** to students every year.
3. Insurance of all students.
4. The institute follows a "zero tolerance" policy against sexual harassment and gender bias at work.
5. The Internal Complaints Committee (ICC) is in place. Apart from ICC,
6. The institute has a separate and dedicated Women's Development and Grievance Cell
7. The institute has been consistently organizing various interactions with experts regularly.
8. To promote menstrual hygiene, sanitary napkin vending machines are available in the girl's common room in the institute.

**1. The following Awareness programs and workshops emphasizing the rights of women, health, hygiene, and Self-defense also conducted.**

#### **Workshops emphasizing the rights of women:**

1. Protection of women from domestic violence during **Covid 19**: 28 May 2021
2. Various welfare schemes for women :03 Jan.2022
3. Feminism and women empowerment: 03 Jan 2019
4. Female Consciousness and Sensitization : 08 March 2022

#### **Workshops on Health, hygiene:**

1. Child care and breast feeding :22 Sept.2022
2. Sexual problems of virginity girls :04 Oct 2029
3. Overall development of women: 09 March 2020

**Workshops Self-defense:**

1. Women protection act:06 Aug 2019
2. Rajmata Jijau self defence 03 July 2023

**The Institute actively promotes and demonstrates gender equity through.**

Presence of female staff at key administrative positions. Female students have a significant presence and participation in various co-curricular and extracurricular activities.

**The Institute has celebrated national and international commemorative days, events, and festivals for the promotion of gender equity.**

*1. Days of national importance like Republic Day and Independence Day are celebrated with a patriotic spirit.*

1. National Voters Day : 25 Jan
2. Martyr's Day : 30 Jan.
3. Marathi Bhasha Diwas. : 27 Feb
4. International Women's Day : 08 March
5. International Yoga Day : 21 Jun
6. Teacher's Day : 05 Sept.
7. Maharashtra Day : 01 May
8. Constitutions Day : 26 Nov.
9. World AIDS Day. : 01 Dec.

*1. The birth and death anniversaries of National Heroes are celebrated with great enthusiasm to remember their contribution and message to the nation.*

1. Mahatma Gandhi. : 02 Oct.
2. Dr. Babasaheb Ambedkar : 14 April
3. Chhatrapati Shivaji Maharaj. : 19 Feb.
4. Swami Vivekananda, : 12 Jan.
5. Sant Gadge Baba death Anniversary: 20 Dec.
6. Rashtrasant Tukdoji Maharaj birth Anniversary :30 April

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



**7.1.2**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

#### **Response:**

**Institution provides inclusive environment tolerance and harmony through following initiatives.**

"Unity in Diversity" is the primary essence of Indian society. As stated in the Mission statement:

1. To build up students ethically, academically and culturally aware to serve the society.
2. To motivate the student to bring about environmental and social harmony.
3. To enhance equality and bring about a holistic development.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, there is no intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities. The Institution organizes various cultural and extension activities on a regular basis to celebrate the diversity that exists in the country. We organize a traditional dress competition and fashion show. In this competition students wore different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different cultures of our nation and help to develop tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates an inclusive environment in the college and society.

#### **1. Traditional Dress Competition:**

- 13/02/2019
- 13/02/2020

- 13/02/2021
- 16/02/2022
- 16/02/2023

2) NSS and other Departments of the Institute participate in various programs related to social issues.

### **Blood Donation Camps**

- 15/03/2019
- 08/07/2020
- 14/12/2021
- 15/12/2022

3) The institution sensitizes the students and employees to the constitutional obligations about values, rights, duties and responsibilities through following various **curricular, co-curricular and extra-curricular activities**.

1. Marathi Language Day; 27 Feb. Every Year
2. Essay competition.- 29/07/2022
3. Elocution competition: 13/02/2020
4. Poster competition :
  - Dept. Economics :04/01/2022
  - Dept. of English 10/02/2020
  - Environmental : 25/02/2022,15/02/2023, 01-04-2023
  - Dept. of History – 14/12/2021, 14/12/2022
  - Voters awareness 25/01/2024

5. Quiz competition, 13/12/2022

### **6. Rangoli competition-**

- 12/02/2020,
- 13/02/2021,
- 25/02/2022,
- 15/02/2023,
- 15/02/2024

### **1. Cultural Program-**

- 14-02/2019,
- 14/02/2020,
- 14/02/2021,
- 14/02/2022,
- 17/02/2023
- 15-02-2024

### **1. Singing competition.-**

- 16/02/2023,

- 15/02/2024

**1. Flower Decoration-**

- 12/02/2020
- 13/02/2021

**1. Dance Competition –**

- 14-02/2019,
- 14/02/2020,
- 14/02/2021,
- 14/02/2022,
- 17/02/2023
- 15-02-2024

- 1.The Institute organizes sessions & workshops like consumer guidance Ethical Hacking, self-defense etc.
- 2.The NSS & IQAC also organized vaccination drives for college staff and students which was kept open for all during the pandemic of COVID 19.
- 3.Our students also celebrate the different festivals with joy and enthusiasm. Which help them to implant the social and religious harmony.
- 4.The college has its code of conduct in which emphasis is given on grooming them as responsible and duty bound citizens. They are sensitized about it through various programs and workshops like Orientation, Voters awareness program and Program on Fundamental Duties.
- 5.We have elocution and debate competitions wherein current topics are discussed which enable the students to become aware about the different maladies existing in society and different solutions which can be visualized and implemented.
- 6.Our students are a mingle of all castes. creeds and religions. As values of religious harmony and tolerance are imbibed in our students through guest lectures, annual magazine, the students inculcate the habit of tolerance and secularism.
- 7.Birth and Death anniversaries of inspirational leaders are celebrated wherein students give speeches about the life, vision and works of these leaders .In this way the students are sensitized towards a harmonious culture.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

### **Best Practice No. 1 : Environmental Consciousness and Sustainability**

#### **Objectives of the Practice:**

- Inculcate the Green protocol among students and faculties.
- Dissemination of environmental literacy to motivate students, teachers and supporting Staff.
- Establishment of an efficient way for waste management and recycling systems.
- Energy optimization for enhancing energy utilization.
- Transformation of the campus into a pollution free and environmentally friendly zone.
- Green Campaign initiative focusing students regarding awareness of the benefits for adopting green practices.

#### **The Context:**

The natural location advantage to this green campus offers countless opportunities to enhance the eco-friendly practices in the campus. The current global climate crisis imposes the institution to consider the environment consciousness as its paramount duty to develop its high standards for environmental friendliness and applaud the practices that continue to arrange and work on the cutting edge of environmental innovation.

#### **The Practice:** The initiatives

1. **Green Campus Campaign:** Regular garden maintenance is done by gardeners and green campus volunteers take care of highly oxygen friendly flora such as Areca palms, snake plants, spiders and a lot of white lilies to absorb fluoride carbon mono-oxides and other fungal based pollutants.
2. **Plastic Free Campus:** The programme aims to reduce plastic pollution in the college campus with special focus on the reduction and elimination of plastic bottles, plastic straws, utensils and plastic food packaging. Instead of buying bottled water, students are encouraged students to use refillables like stainless steel bottles or glasses instead of plastic bottles.
3. **Waste decomposition:** The College has executed composting and recycling programmes. Separate dust bins are provided to collect degradable and non-degradable wastes in solid, liquid and e-waste forms. The biodegradable waste is put in the Vermi compost units so that it gets converted into organic manure. The non-degradable waste is given to approve local vendors. E-waste, like mother board etc, is used by the students to retrieve important electronic components for reuse in project works.
4. **Water Usage:** The rain water harvesting system was established in the campus for the effective management of water. This innovative measure has contributed tremendously towards the

alleviation of water shortage. Rain water harvesting and waste diversion was beneficial for drinking water.

5. **Energy Management:** The LED bulbs are used in the campus and classrooms. With the initiative of Green Cell, the awareness programs are conducted on environmental issues. The club also examined the effects of the green initiative campaign on campus and a review was conducted at the end of every academic year. The college conducts Green Audit, Environment Audit and Energy Audit on **02 July 2023**.

6. **Tree Plantation Drive:** The College has organized Tree Plantation Drive on 15 August 2018 in which 50 students have taken part in the college premises.

7. **Clubs and Societies:** The College has various committees for implementing various green initiatives like NSS, Green Cell and Energy Conservation Club to boost up students' engagement and participation in various awareness drives. On the recommendations of the IQAC, these clubs were formed and they organized various programmes in and outside the college on environment related issues, drives of the campus, tree plantation, displaying instructions and writing slogans in the campus and outside as well.

**Other Practices:** The Environment Education is a part of our curriculum. Our students understand the value of extras derived from a clean and green environment. Energy consumption in the college has been drastically minimized by arranging awareness programs .

### **Impact of the Practice:-**

- The workshops and seminars on environmental issues created awareness among the students.
- Proper waste management system for all types of waste produced in the campus.
- Use of renewable and sustained energy sources like LED/solar bulbs inside the campus.
- The Green Cell and Energy Conservation Club have succeeded in fostering an energy conservation culture and attitude among students, staff and masses in nearby areas.
- Neatness/Cleanliness programs conducted by NSS & Green Cell from time to time.
- Encourage students and teachers to save electricity, save papers, save water, use dust bins etc.
- Environmental awareness program conducted by the NSS unit of the college.

**Obstacles faced if any and strategies adapted to Overcome:** Sometimes it becomes difficult to convince people including students and staff regarding the existence degradable environment practices and their dreaded consequences. The awareness programmes and carrying out door-to-door campaigns will help to overcome the obstacles.

**Resources Required:** The financial resources are always needed to secure success in organizing these programs. The coordination from external agencies is required to put theory in practice. The programme with external agencies should be organized to let people of the area understand the importance of environment cleanliness and up gradation.

## **Best Practice No. 2: College Student's Responsibility Fund and Fund from Alumni Association**

### **Objectives of the Practice:**

1. To motivate the students coming from rural areas with low economic backgrounds.

- 2.To save them from discontinuation of their studies owing to poverty.
- 3.To financially support all the deserving poor students without any discrimination of caste and creed.
- 4.To inculcate the values of ‘generosity’ and a ‘sense of social responsibility’ among the students.

The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of ‘lend a helping hand without discrimination.’

- **The Context:** The noble objective had faced challenging troubles in its designing and implementation. The college struggled a lot in deciding the eligibility criterion for the aid. After comprehensive deliberations with students and teachers, it was decided to extend the benefit to all the poor students, who do not have the advantage of government scholarship without any discrimination of caste and creed. Verification of the financial backwardness of the aspirants was yet another challenge.
- **The Practice:** In and around areas of the college, there have been people into miserable conditions of abject poverty, illiteracy, and ill-health. In a situation of such dire poverty, whatever meager resources available are used primarily to make both ends meet. So, sending their children away for higher education struck the poor parents in rural areas. Though sometimes, they do venture to admit their children to colleges in the town unable to give sustained financial support due to weak financial conditions either for this or that reason, (Loss in Farming, irregular labor works etc.). So, it is evident that without financial support from an external source, the rural youth cannot hope to complete their higher studies.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### 1) Students Insurance:

The students in our college are from rural background, and offsprings of farmworkers. The reason for

students insurance is to provide financial protection for students against unexpected events such as accidents, illnesses, ensuring they have access to necessary medical care or support in case of emergencies while pursuing their education.

**objectives:**

- 1.To provide insurance cover of all students and Parents.
- 2.To provide life security for students and parents.

**The Context:**

The Institution provides Students insurance to all the students admitted in the college Rs. 40/- per annum is the premium.

**The Practice:**

- 1.MoU is signed with New India Insurance Company Ltd Nagpur.
- 2.604 Students and Parents in 2021-2022 covered under this scheme.
- 3.786 Students and Parents in 2022-23 Covered under this scheme.
- 4.635 and 635 and Parents in 2022-23 Covered under this scheme.

**2) Agricultural Guidance Workshop:** There are various challenges before the farmers in our area ,common challenges faced by farmers, such as climate change, pests, diseases, and market fluctuations,we provide farmers with information, resources, and support, workshops empower them to make informed decisions, adopt sustainable practices, increase productivity, and improve their livelihoods.

**Objectives:**

- To provide latest agricultural techniques among students farmers.
- To improve farmers' skills in various aspects of agriculture, such as crop management, soil health, pest control, and use of technology.
- To make aware about different new trends in agriculture to the farmers in rural area.
- To increase the productivity in agriculture using modern technology To give advance guidance related agriculture to farmers through workshop.

**The Practice:**

1) The IQAC of the institution conducted two days Agricultural Guidance Workshop in the college on date 4th & 5th May 2021.

2) The IQAC of the institution conducted two days Workshop on innovative Agriculture in the college on date 28 th & 29 March 2023.

**Impact :**

1. Increased awareness among farmers about emerging technologies, s in agriculture.



2. Workshops provided students with practical training and demonstrations, encouraging them to adopt new and innovative agricultural practices.

3. Empowered students and farmers to address issues such as climate change, pests, diseases, and market fluctuations.

4. By adopting innovative agricultural practices, farmers increased yields, reduced input costs, improved product quality, and access new markets.

**Agricultural Exhibition:** Agriculture exhibition in our college served as platforms for showcasing, learning, networking, and advocacy, contributing to the growth, development, and sustainability of the agricultural industry.

**Objectives :**

1. To exhibit a wide range of agricultural products, including crops, livestock, and machinery.
2. To showcase innovative technologies, techniques, and practices in agriculture.
3. To provide a platform for sharing knowledge,
4. To connect farmers, agribusinesses, distributors, investors, and partners,

**The Practice :**

The IQAC of the institution conducted two days Agricultural exhibition in the college on date 15th & 16th Feb. 2020.

Impact 1) People in the village visited the exhibition and got the knowledge of New Trends in Agriculture and Biological Agriculture.

- 2) Agricultural products were sold by farmers to visitors.
- 3) Students got different ideas about Agricultural products,

**3) Workshop for personality Development of Students:** To inculcate the life skills and to help students for preparing themselves to face various problems in life.

**Objectives:**

1. To understand of themselves, their strengths, weaknesses, values.
2. To boost students' self-confidence, enabling them to face challenges, take risks.
3. To improve students' communication skills, verbal and written communication,
4. To develop students' interpersonal skills

**The Practice :**

1. We have conducted the Online and offline workshop inviting the scholars in their respective fields.

Dates 1) 17/05/2021 to 22/05/2021.

2) 10 /06/ 2020 -16/06/ 2023

3) 05/04/2023 -06 /04/2023

2 Six days workshop conducted by the college for the development of Life Skills among students (17/05/2021 to 22/05/2021).

**Impact :**

1. Workshops provided opportunities for students to explore and understand their strengths, weaknesses, interests, and values
2. By participating in activities designed to build confidence and self-esteem, students developed a more positive self-image.
3. Students learnt about empathy, teamwork, conflict resolution, and other interpersonal skills through interactive activities and group discussions,
4. Workshops provided tools and strategies for setting and achieving goals, managing time effectively.

**4) Women Empowerment:** Poverty and lack of literacy among parents compel parents to marry their daughters very early age and the father/mother in laws as well as their husbands do not encourage them for higher education, results in drop out and irregularity.

**The Practice: -**

*Health awareness programs,*

*Aids awareness programme,*

*Pre-marriage counseling*

*Competition Exams Guidance.*

*To search hidden Talent: - Through debate, essay writing, poster making, flower arrangement, dance, singing, mimicry, drama etc.* The college tries to enhance and search the hidden talent of girl students.

**Evidence of Success:** - The increasing number of girl students shows the success of the practice of empowerment of women. Girl students began to take active part in all the activities conducted by various departments of the college. They are getting more confidence and becoming courageous. The girl students' also spreading awareness among parents and villagers regarding early marriages as well as motivating others for cleanliness and literacy.

**Evidence of Success:**

1. The increasing number of girl students shows the success of the practice of empowerment of women.
2. Girl students began to take active part in all the activities conducted by various departments of the college.
3. They are getting more confidence and becoming courageous.
4. The girl students' also spreading awareness among parents and villagers regarding early marriages.

5.Motivating others for cleanliness and literacy.

**Programs for Locality:**

**Objectives**

- 1.To develop the leadership among girls, the platform of NSS is provided to them.
- 2.To face the problems in life, the college tries to prepare the students at best level.

**The Practice: -**

**The College conducts following programs for Locality**

- Personality Development and Meditation Camp
- Musical Concert Program
- Tree Plantation Program
- Health Check-up Camp
- Distribution of study material.
- Blood donation camp
- Cleanliness awareness program.
- Aids awareness Rally
- Voter awareness Rally.
- Conservation of forest and wild life with forest department Pauni.
- Tree plantation.
- Swachhata Abhiyan

**Impact**

- Benefit the community
- Enrich the educational experience of students
- Students got practical knowledge.
- Villagers benefited by meditation camp ,getting mental peace.
- Students in the village got study material

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

### Additional Information :

#### Future Plans :

1. Setting up well furnished departments.
2. Setting up departmental library.
3. Introduce more skill based and career oriented courses.
4. Hostel facilities for students.
5. Beginning of science streams.

Sr.No	Perspective plan	Completion
1.	Starting P.G. and new U.G. Courses	Started PG courses in 1) M.A. Marathi 2) M.A. History 3) M.A. Pol.Sci 4) M.A. Sociology 5) M.Com.
2.	New U.G. Courses	B.A. Psychology
3.	Construction of Auditorium.	Auditorium is Constructed
4.	Construction of extra rooms.	Extra 14 rooms are constructed.
5.	Construction of staff quarters, construction of Ladies hostel & Guest House	Nil
6.	Preparation of Computer Lab.	Computer Lab is prepared.
7.	Solar Lights	Solar polls installed
8.	Beginning of Short term courses.	Short Term Courses are commenced.
9.	Purchase of library books, journals	More Books and Reference Books are Purchased.
10.	Purchase of ICT Equipments. Computers, LCD Projectors	More ICT Equipments are purchased.
11.	Registrations of Alumni Association at Charity Commissioner Office.	Alumni Association is Registered at Charity Commissioner Office.
12.	New scholarships for students apart from Govt.	Started new scholarships for students apart from Govt.
13.	Insurance of all admitted students in the Institution.	Started Insuring all admitted students in the Institution.
14.	Commencement C S R fund for students.	Commenced C S R fund for students.
15.	Work done in corona Crisis	<a href="https://balkhandecollege.com/adminlogin/admin/criterion/activities%20du">https://balkhandecollege.com/adminlogin/admin/criterion/activities%20du</a>

## Concluding Remarks :

### Conclusion

The college offers basic programmes with wide academic flexibility of subject combinations at undergraduate level in Arts and Commerce faculty. The Institute has 08 departments and offers 08 UG, 5 PG academic programs. Currently, **635** students are on roll in the Institution. The IQAC is functional with well-defined roles, goals and responsibilities since 2015. During past five years. The SSR comprises the Preface, Principal's Message, Executive Summary, SWOC of the institution; Profile of the college, Criterion wise inputs, The SSR has been shared with the management and students. The college has comparatively adequate infrastructure, well-qualified faculty, a sizeable central library, good student support system and strong community orientation. The academic year begins with planning sessions to ensure effective curriculum delivery. Admission process follows university rules, based on first come first basis by College 13 teachers are employed on full-time and CHB basis for UG courses. Large collection of books on Competitive Examination and partially automated library with Internet facility. Playgrounds, outdoor and indoor game facility, canteen, RO water facility etc. is available.

A separate career counseling cell for Competitive Examination. MPSC etc. About **90** % of the students avail scholarships & free ships from Government as well as the institution. Grievance-Redressal-Committee and Anti-Ragging-Committee and Internal Complaints Committee, help the students to address the issues, if there are any. the IQAC at the college has been instrumental in overall quality assurance in teaching-learning processes. The institution has Governing Council, Academic Council and other bodies for taking policy decisions and strategic plan of actions. The Anti-sexual harassment cell works to ensure a safe environment and educates students on women rights and safety. Green audit is done every year. Awareness programmes and rallies on AIDS, Seasonal Diseases, epidemics and saving of rivers/water resources are implemented. Blood donation camps, Swachh Bharat and various awareness programs are the best practices of the institute. The students are empowered through educational and extra-curricular activities to be better citizens and leaders in fast-changing culture of the country.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>158</td> <td>155</td> <td>49</td> <td>119</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>158</td> <td>155</td> <td>49</td> <td>119</td> <td>00</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	158	155	49	119	00	2022-23	2021-22	2020-21	2019-20	2018-19	158	155	49	119	00
2022-23	2021-22	2020-21	2019-20	2018-19																	
158	155	49	119	00																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
158	155	49	119	00																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 80            Answer after DVV Verification: 79</p> <p>Remark : Input edited from supporting documents provided for clarification.</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp; communicated to the relevant bodies and feedback hosted on the institutional website            Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p>2.1.2.1. <b>Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>409</td> <td>450</td> <td>467</td> <td>413</td> <td>490</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	409	450	467	413	490										
2022-23	2021-22	2020-21	2019-20	2018-19																	
409	450	467	413	490																	

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
100	159	156	177	182

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
543	543	543	543	543

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
170	170	170	192	192

Remark : Input edited as per the document provided for clarification.

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	09	11	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	07	07	07

Remark : Physical- education teacher, librarian and MPhil teacher will not be considered, input edited accordingly.

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

14	10	12	04	01
----	----	----	----	----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	04	05	01	01

Remark : All activities including Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship only will be considered here, input edited accordingly.

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	05	00	05	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	0	00	01	0

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	13	30	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	08	07	0	2

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**



Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
20	21	18	22	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	17	13	16	10

- 3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***
- Answer before DVV Verification :  
 Answer After DVV Verification :0
- Remark : The collaboration activities of research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work should be facilitated through the mentioned collaboration only. Input edited accordingly.

- 4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4.37837	2.43144	1.36542	1.82696	1.15133

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0.17	0.23	1.09

Remark : Input edited as per the expenditure for infrastructure development and augmentation excluding salary during the last five years.

- 4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 30

Answer after DVV Verification: 20

Remark : Input edited as per the computers available for students usage only.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. ***Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3.39805	7.67716	7.16693	12.17754	12.14454

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.28	0.70	0	0.36	1

Remark : Input edited as per the expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs).

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1. ***Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
462	605	545	454	460

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
423	557	533	453	458

Remark : Input edited from supporting documents provided for clarification.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Celebration of international yoga day will not be considered for Life skills and activities provided for soft skills also will not be considered, input edited accordingly.

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
297	115	116	196	101

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
244	115	116	196	101

**5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	3	4	4	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
71	46	39	17	20

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

97	43	25	32	20
----	----	----	----	----

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
71	240	160	126	40

Remark : Outgoing students progressed to higher education should not be greater than pass students or outgoing students, input edited accordingly.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	7	7	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	01	03	03

**6.2.2 Institution implements e-governance in its operations**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Input edited from supporting documents.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
02	02	00	02	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : Financial support of minimum of Rs. 2000/- per year per faculty only will be considered, input edited accordingly.

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	05	00	02

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	03	05	00	02

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
00	01	00	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	05	05	05	05

Remark : 6.3.3.1- Input edited from supporting documents provided for clarification.

**6.5.2 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international**

	<p><b>agencies such as NAAC, NBA etc.</b></p> <p>Answer before DVV Verification : A. Any 4 or more of the above                  Answer After DVV Verification: B. Any 3 of the above                  Remark : Participation in NIRF and ISO certificates are not in assessment period, hence input edited accordingly.</p>
7.1.2	<p><b>The Institution has facilities and initiatives for</b></p> <ol style="list-style-type: none"> <li>1. <b>Alternate sources of energy and energy conservation measures</b></li> <li>2. <b>Management of the various types of degradable and nondegradable waste</b></li> <li>3. <b>Water conservation</b></li> <li>4. <b>Green campus initiatives</b></li> <li>5. <b>Disabled-friendly, barrier free environment</b></li> </ol> <p>Answer before DVV Verification : A. 4 or All of the above                  Answer After DVV Verification: B. 3 of the above                  Remark : Input edited from supporting documents.</p>

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>654</td> <td>786</td> <td>721</td> <td>642</td> <td>638</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>654</td> <td>786</td> <td>721</td> <td>642</td> <td>638</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	654	786	721	642	638	2022-23	2021-22	2020-21	2019-20	2018-19	654	786	721	642	638
2022-23	2021-22	2020-21	2019-20	2018-19																	
654	786	721	642	638																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
654	786	721	642	638																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>                  Answer before DVV Verification : 14                  Answer after DVV Verification : 11</p>																				
2.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>10</td> <td>12</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>07</td> <td>07</td> <td>08</td> <td>09</td> <td>11</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	8	8	10	12	14	2022-23	2021-22	2020-21	2019-20	2018-19	07	07	08	09	11
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8	8	10	12	14																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
07	07	08	09	11																	

3.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16.467	10.108	8.532	14.004	13.295

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10.24	7.71	5.60	14.89	10.57